

850 Purchase Order

X12/V5010/850 : 850 Purchase Order

Version: 1.0

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Notes:	

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850 Purchase Order

Functional Group=**PO**

Purpose: This X12 Transaction Set contains the format and establishes the data contents of the Purchase Order Transaction Set (850) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the placement of purchase orders for goods and services. This transaction set should not be used to convey purchase order changes or purchase order acknowledgment information.

Heading:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	ST	Transaction Set Header	M	1			Must use
0200	BEG	Beginning Segment for Purchase Order	M	1			Must use
0400	CUR	Currency	O	1			Used
0500	REF	Reference Information	M	3			Must use
0800	FOB	F.O.B. Related Instructions	O	1			Used
1100	CSH	Sales Requirements	M	1			Must use
<u>LOOP ID - SAC</u>					<u>7</u>		
1200	SAC	Service, Promotion, Allowance, or Charge Information	O	1			Used
1300	ITD	Terms of Sale/Deferred Terms of Sale	M	1			Must use
1500	DTM	Date/Time Reference	M	2			Must use
2400	TD5	Carrier Details (Routing Sequence/Transit Time)	O	1			Used
<u>LOOP ID - N9</u>					<u>1000</u>		
2950	N9	Extended Reference Information	O	1			Used
3000	MTX	Text	O	>1			Used
<u>LOOP ID - N1</u>					<u>2</u>		
3100	N1	Party Identification	M	1			Must use
3300	N3	Party Location	M	2			Must use
3400	N4	Geographic Location	M	1			Must use
3600	PER	Administrative Communications Contact	O	1			Used

Detail:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<u>LOOP ID - PO1</u>					<u>100000</u>	<u>N2/0100L</u>	
0100	PO1	Baseline Item Data	M	1		N2/0100	Must use
<u>LOOP ID - PID</u>					<u>1000</u>		
0500	PID	Product/Item Description	M	1			Must use
1000	REF	Reference Information	O	>1			Used
<u>LOOP ID - SAC</u>					<u>25</u>		
1300	SAC	Service, Promotion, Allowance, or Charge Information	O	1			Used

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<u>LOOP ID - N9</u>					<u>1000</u>		
3300	N9	Extended Reference Information	O	1			Used
3400	MTX	Text	O	>1			Used
<u>LOOP ID - AMT</u>					<u>>1</u>		
6000	AMT	Monetary Amount Information	O	1			Used

Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<u>LOOP ID - CTT</u>					<u>1</u>	<u>N3/0100L</u>	
0100	CTT	Transaction Totals	M	1		N3/0100	Must use
0200	AMT	Monetary Amount Information	O	1		N3/0200	Used
0300	SE	Transaction Set Trailer	M	1			Must use

Notes:

- 2/0100L PO102 is required.
- 2/0100 PO102 is required.
- 3/0100L The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.
- 3/0100 The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.
- 3/0200 If AMT is used in the summary area, then AMT01 will = TT and AMT02 will indicate total transaction amount as calculated by the sender.

General Usage:

Suppliers will be required to support the receipt of Purchase Order data as part of the process of automating orders.

Change History:

04/04/2019

-Added the N101 code BT as an optional code

08/07/2019

-Added DTM01 codes 063 and 064 to create a delivery window for vendors.

09/19/2019

-Removed the FOB01 code of 'TP'

-Added the SAC segment.

03/10/2021

-Removed the list of values from CUR02

04/08/2021

-Updated SAC02 list

ST Transaction Set Header

Pos: 0100	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

Description: Code uniquely identifying a Transaction Set

CodeList Summary (Total Codes: 318, Included: 1)

Code Name

850 Purchase Order

ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
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Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

Semantics:

1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

BEG Beginning Segment for Purchase Order

Pos: 0200	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 4

User Option (Usage): Must use

Purpose: To indicate the beginning of the Purchase Order Transaction Set and transmit identifying numbers and dates

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BEG01	353	Transaction Set Purpose Code	M	ID	2/2	Must use

Description: Code identifying purpose of transaction set

CodeList Summary (Total Codes: 66, Included: 1)

Code Name

00 Original

BEG02	92	Purchase Order Type Code	M	ID	2/2	Must use
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Description: Code specifying the type of Purchase Order

CodeList Summary (Total Codes: 76, Included: 3)

Code Name

DR Direct Ship

User Note 1:

Vendor ships directly to a store/franchise

DS Dropship

User Note 1:

Vendor ships directly to an end customer

SA Stand-alone Order

User Note 1:

Warehouse/Bulk orders

BEG03	324	Purchase Order Number	M	AN	1/22	Must use
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Description: Identifying number for Purchase Order assigned by the orderer/purchaser

BEG05	373	Date	M	DT	8/8	Must use
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Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: PO Date

Semantics:

1. BEG05 is the date assigned by the purchaser to purchase order.

CUR Currency

Pos: 0400	Max: 1
Heading - Optional	
Loop: N/A	Elements: 2

User Option (Usage): Used

Purpose: To specify the currency (dollars, pounds, francs, etc.) used in a transaction

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CUR01	98	Entity Identifier Code	M	ID	2/3	Must use

Description: Code identifying an organizational entity, a physical location, property or an individual

CodeList Summary (Total Codes: 1500, Included: 1)

Code Name

BY Buying Party (Purchaser)

CUR02	100	Currency Code	M	ID	3/3	Must use
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Description: Code (Standard ISO) for country in whose currency the charges are specified

Syntax Rules:

1. C0807 - If CUR08 is present, then CUR07 is required.
2. C0907 - If CUR09 is present, then CUR07 is required.
3. L101112 - If CUR10 is present, then at least one of CUR11 or CUR12 is required.
4. C1110 - If CUR11 is present, then CUR10 is required.
5. C1210 - If CUR12 is present, then CUR10 is required.
6. L131415 - If CUR13 is present, then at least one of CUR14 or CUR15 is required.
7. C1413 - If CUR14 is present, then CUR13 is required.
8. C1513 - If CUR15 is present, then CUR13 is required.
9. L161718 - If CUR16 is present, then at least one of CUR17 or CUR18 is required.
10. C1716 - If CUR17 is present, then CUR16 is required.
11. C1816 - If CUR18 is present, then CUR16 is required.
12. L192021 - If CUR19 is present, then at least one of CUR20 or CUR21 is required.
13. C2019 - If CUR20 is present, then CUR19 is required.
14. C2119 - If CUR21 is present, then CUR19 is required.

Comments:

1. See Figures Appendix for examples detailing the use of the CUR segment.

REF Reference Information

Pos: 0500	Max: 3
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 4)

Code Name

19 Division Identifier

User Note 1:

Mandatory

Divisions may be sent as a single character:

S - Sally Beauty Supply

B - Beauty Systems Group

C - Canada

SBH - Sally Beauty Holdings

CO Customer Order Number

User Note 1:

Must be sent back on return documents if present.

DP Department Number

IA Internal Vendor Number

User Note 1:

Mandatory

REF02	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

FOB F.O.B. Related Instructions

Pos: 0800	Max: 1
Heading - Optional	
Loop: N/A	Elements: 3

User Option (Usage): Used

Purpose: To specify transportation instructions relating to shipment

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
FOB01	146	Shipment Method of Payment	M	ID	2/2	Must use

Description: Code identifying payment terms for transportation charges

CodeList Summary (Total Codes: 31, Included: 2)

Code Name

- CC Collect
- PP Prepaid (by Seller)

FOB02	309	Location Qualifier	X	ID	1/2	Used
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Description: Code identifying type of location

CodeList Summary (Total Codes: 184, Included: 2)

Code Name

- DE Destination (Shipping)
- PE Port of Entry

FOB03	352	Description	O	AN	1/80	Used
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. C0302 - If FOB03 is present, then FOB02 is required.
2. C0405 - If FOB04 is present, then FOB05 is required.
3. C0706 - If FOB07 is present, then FOB06 is required.
4. C0809 - If FOB08 is present, then FOB09 is required.

Semantics:

1. FOB01 indicates which party will pay the carrier.
2. FOB02 is the code specifying transportation responsibility location.
3. FOB06 is the code specifying the title passage location.
4. FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

CSH Sales Requirements

Pos: 1100	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 1

User Option (Usage): Must use

Purpose: To specify general conditions or requirements of the sale

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CSH01	563	Sales Requirement Code	O	ID	1/2	Used

Description: Code to identify a specific requirement or agreement of sale

CodeList Summary (Total Codes: 57, Included: 2)

Code Name

N No Back Order

Y Back Order if Out of Stock

Syntax Rules:

1. C0203 - If CSH02 is present, then CSH03 is required.
2. P0607 - If either CSH06 or CSH07 is present, then the other is required.
3. P0910 - If either CSH09 or CSH10 is present, then the other is required.

Semantics:

1. CSH03 is the maximum monetary amount value which the order must not exceed.
2. CSH04 is the account number to which the purchase amount is charged.
3. CSH05 is the date specified by the sender to be shown on the invoice.
4. CSH06 identifies the source of the code value in CSH07.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1200	Repeat: 7
Optional	
Loop: SAC	Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
1200	SAC	Service, Promotion, Allowance, or Charge Information	O	1		Used

User Note 1:

When the SAC segment is sent on the 850, it should be echoed back or updated on the purchase order acknowledgement (855) and sent on the invoice (810)

SAC Service, Promotion, Allowance, or Charge Information

Pos: 1200	Max: 1
Heading - Optional	
Loop: SAC	Elements: 4

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use

Description: Code which indicates an allowance or charge for the service specified

CodeList Summary (Total Codes: 7, Included: 2)

Code Name

A Allowance
C Charge

SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
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Description: Code identifying the service, promotion, allowance, or charge

CodeList Summary (Total Codes: 1090, Included: 15)

Code Name

A260 Advertising Allowance
B840 Customer Account Identification
B870 Customs Charge
C000 Defective Allowance
C220 Development Charge
D170 Free Goods
D240 Freight
D242 Freight, International
D530 Hazardous Cargo Charge
F800 Promotional Allowance
F970 Rebate
G290 Regulatory Fee
I170 Trade Discount
X014 Prepaid Amount
ZZZZ Mutually Defined

SAC05	610	Amount	M	N2	1/15	Must use
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Description: Monetary amount

SAC15	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. R0203 - At least one of SAC02 or SAC03 is required.
2. P0304 - If either SAC03 or SAC04 is present, then the other is required.
3. P0607 - If either SAC06 or SAC07 is present, then the other is required.
4. P0910 - If either SAC09 or SAC10 is present, then the other is required.
5. C1110 - If SAC11 is present, then SAC10 is required.
6. C1413 - If SAC14 is present, then SAC13 is required.
7. C1615 - If SAC16 is present, then SAC15 is required.

Semantics:

1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2. SAC05 is the total amount for the service, promotion, allowance, or charge.
3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
4. SAC08 is the allowance or charge rate per unit.
5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
9. SAC16 is used to identify the language being used in SAC15.

Comments:

1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
2. In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

ITD Terms of Sale/Deferred Terms of Sale

Pos: 1300	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 3

User Option (Usage): Must use

Purpose: To specify terms of sale

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ITD03	338	Terms Discount Percent	O	R	1/6	Used

Description: Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the Terms Discount Due Date

ITD05	351	Terms Discount Days Due	C	N0	1/3	Used
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Description: Number of days in the terms discount period by which payment is due if terms discount is earned

User Note 1: If ITD03 is present, ITD05 is required.

ITD12	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. L03040513 - If ITD03 is present, then at least one of ITD04, ITD05 or ITD13 is required.
2. L08040513 - If ITD08 is present, then at least one of ITD04, ITD05 or ITD13 is required.
3. L091011 - If ITD09 is present, then at least one of ITD10 or ITD11 is required.

Semantics:

1. ITD15 is the percentage applied to a base amount used to determine a late payment charge.

Comments:

1. If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

DTM Date/Time Reference

Pos: 1500	Max: 2
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify pertinent dates and times

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

Description: Code specifying type of date or time, or both date and time

CodeList Summary (Total Codes: 1280, Included: 4)

Code Name

- 001 Cancel After
- 002 Delivery Requested
- 063 Do Not Deliver After
- 064 Do Not Deliver Before

DTM02	373	Date	M	DT	8/8	Must use
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Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.
2. C0403 - If DTM04 is present, then DTM03 is required.
3. P0506 - If either DTM05 or DTM06 is present, then the other is required.

TD5 Carrier Details (Routing Sequence/Transit Time)

Pos: 2400	Max: 1
Heading - Optional	
Loop: N/A	Elements: 3

User Option (Usage): Used

Purpose: To specify the carrier and sequence of routing and provide transit time information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
TD502	66	Identification Code Qualifier	X	ID	1/2	Used

Description: Code designating the system/method of code structure used for Identification Code (67)

CodeList Summary (Total Codes: 241, Included: 1)

Code Name

2 Standard Carrier Alpha Code (SCAC)

TD503	67	Identification Code	X	AN	2/80	Used
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Description: Code identifying a party or other code

TD505	387	Routing	X	AN	1/35	Used
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Description: Free-form description of the routing or requested routing for shipment, or the originating carrier's identity

Syntax Rules:

1. R0204050612 - At least one of TD502, TD504, TD505, TD506 or TD512 is required.
2. C0203 - If TD502 is present, then TD503 is required.
3. C0708 - If TD507 is present, then TD508 is required.
4. C1011 - If TD510 is present, then TD511 is required.
5. C1312 - If TD513 is present, then TD512 is required.
6. C1413 - If TD514 is present, then TD513 is required.
7. C1512 - If TD515 is present, then TD512 is required.

Semantics:

1. TD515 is the country where the service is to be performed.

Comments:

1. When specifying a routing sequence to be used for the shipment movement in lieu of specifying each carrier within the movement, use TD502 to identify the party responsible for defining the routing sequence, and use TD503 to identify the actual routing sequence, specified by the party identified in TD502.

Loop Extended Reference Information

Pos: 2950	Repeat: 1000
Optional	
Loop: N9	Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
2950	N9	Extended Reference Information	O	1		Used
3000	MTX	Text	O	>1		Used

N9 Extended Reference Information

Pos: 2950	Max: 1
Heading - Optional	
Loop: N9	Elements: 2

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

L1 Letters or Notes

N902	127	Reference Identification	X	AN	1/50	Used
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

User Note 1:

GEN: General Note

Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

MTX Text

Pos: 3000	Max: >1
Heading - Optional	
Loop: N9	Elements: 1

User Option (Usage): Used

Purpose: To specify textual data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MTX02	1551	Textual Data	X	AN	1/4096	Used

Description: To transmit large volumes of message text

Syntax Rules:

1. C0102 - If MTX01 is present, then MTX02 is required.
2. C0302 - If MTX03 is present, then MTX02 is required.
3. C0504 - If MTX05 is present, then MTX04 is required.

Semantics:

1. MTX05 is the number of lines to advance before printing.

Comments:

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

Loop Party Identification

Pos: 3100	Repeat: 2
Mandatory	
Loop: N1	Elements: N/A

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
3100	N1	Party Identification	M	1		Must use
3300	N3	Party Location	M	2		Must use
3400	N4	Geographic Location	M	1		Must use
3600	PER	Administrative Communications Contact	O	1		Used

N1 Party Identification

Pos: 3100	Max: 1
Heading - Mandatory	
Loop: N1	Elements: 4

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N101	98	Entity Identifier Code	M	ID	2/3	Must use

Description: Code identifying an organizational entity, a physical location, property or an individual

CodeList Summary (Total Codes: 1500, Included: 3)

Code Name

BT	Bill-to-Party
SO	Sold To If Different From Bill To
ST	Ship To

User Note 1:

Mandatory

N102	93	Name	M	AN	1/60	Must use
------	----	-------------	---	----	------	----------

Description: Free-form name

N103	66	Identification Code Qualifier	X	ID	1/2	Used
------	----	--------------------------------------	---	----	-----	------

Description: Code designating the system/method of code structure used for Identification Code (67)

CodeList Summary (Total Codes: 241, Included: 1)

Code Name

92	Assigned by Buyer or Buyer's Agent
----	------------------------------------

N104	67	Identification Code	X	AN	2/80	Used
------	----	----------------------------	---	----	------	------

Description: Code identifying a party or other code

Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

Comments:

1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
2. N105 and N106 further define the type of entity in N101.

N3 Party Location

Pos: 3300	Max: 2
Heading - Mandatory	
Loop: N1	Elements: 2

User Option (Usage): Must use

Purpose: To specify the location of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N301	166	Address Information	M	AN	1/55	Must use
		Description: Address information				
N302	166	Address Information	O	AN	1/55	Used
		Description: Address information				

N4 Geographic Location

Pos: 3400	Max: 1
Heading - Mandatory	
Loop: N1	Elements: 4

User Option (Usage): Must use

Purpose: To specify the geographic place of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N401	19	City Name	M	AN	2/30	Must use
		Description: Free-form text for city name				
N402	156	State or Province Code	O	ID	2/2	Used
		Description: Code (Standard State/Province) as defined by appropriate government agency				
N403	116	Postal Code	M	ID	3/15	Must use
		Description: Code defining international postal zone code excluding punctuation and blanks (zip code for United States)				
N404	26	Country Code	O	ID	2/3	Used
		Description: Code identifying the country				

Syntax Rules:

1. E0207 - Only one of N402 or N407 may be present.
2. C0605 - If N406 is present, then N405 is required.
3. C0704 - If N407 is present, then N404 is required.

Comments:

1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2. N402 is required only if city name (N401) is in the U.S. or Canada.

PER Administrative Communications Contact

Pos: 3600	Max: 1
Heading - Optional	
Loop: N1	Elements: 6

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PER01	366	Contact Function Code	M	ID	2/2	Must use
Description: Code identifying the major duty or responsibility of the person or group named						
CodeList Summary (Total Codes: 238, Included: 1)						
Code Name						
IC Information Contact						
PER02	93	Name	O	AN	1/60	Used
Description: Free-form name						
PER03	365	Communication Number Qualifier	X	ID	2/2	Used
Description: Code identifying the type of communication number						
CodeList Summary (Total Codes: 42, Included: 2)						
Code Name						
EM Electronic Mail						
TE Telephone						
PER04	364	Communication Number	X	AN	1/256	Used
Description: Complete communications number including country or area code when applicable						
PER05	365	Communication Number Qualifier	X	ID	2/2	Used
Description: Code identifying the type of communication number						
CodeList Summary (Total Codes: 42, Included: 2)						
Code Name						
EM Electronic Mail						
TE Telephone						
PER06	364	Communication Number	X	AN	1/256	Used
Description: Complete communications number including country or area code when applicable						

Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

Loop Baseline Item Data

Pos: 0100 Repeat:
 100000
Mandatory
 Loop: PO1 Elements: N/A

User Option (Usage): Must use

Purpose: To specify basic and most frequently used line item data

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	PO1	Baseline Item Data	M	1		Must use
0500		Loop PID	M		1000	Must use
1000	REF	Reference Information	O	>1		Used
1300		Loop SAC	O		25	Used
3300		Loop N9	O		1000	Used
6000		Loop AMT	O		>1	Used

PO1 Baseline Item Data

Pos: 0100	Max: 1
Detail - Mandatory	
Loop: PO1	Elements: 10

User Option (Usage): Must use

Purpose: To specify basic and most frequently used line item data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PO101	350	Assigned Identification	O	AN	1/20	Used
		Description: Alphanumeric characters assigned for differentiation within a transaction set				
PO102	380	Quantity	M	R	1/15	Must use
		Description: Numeric value of quantity				
PO103	355	Unit or Basis for Measurement Code	M	ID	2/2	Must use
		Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken				
		CodeList Summary (Total Codes: 844, Included: 1)				
		<u>Code</u>	<u>Name</u>			
		EA	Each			
PO104	212	Unit Price	M	R	1/17	Must use
		Description: Price per unit of product, service, commodity, etc.				
PO106	235	Product/Service ID Qualifier	M	ID	2/2	Must use
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 1)				
		<u>Code</u>	<u>Name</u>			
		BP	Buyer's Part Number			
PO107	234	Product/Service ID	M	AN	1/48	Must use
		Description: Identifying number for a product or service				
PO108	235	Product/Service ID Qualifier	O	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 2)				
		<u>Code</u>	<u>Name</u>			
		UP	UCC - 12			
		VP	Vendor's (Seller's) Part Number			
PO109	234	Product/Service ID	O	AN	1/48	Used
		Description: Identifying number for a product or service				
PO110	235	Product/Service ID Qualifier	O	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in				

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
		Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 2)				
		Code		Name		
		UP		UCC - 12		
		VP		Vendor's (Seller's) Part Number		
PO111	234	Product/Service ID	O	AN	1/48	Used
		Description: Identifying number for a product or service				

Syntax Rules:

1. C0302 - If PO103 is present, then PO102 is required.
2. C0504 - If PO105 is present, then PO104 is required.
3. P0607 - If either PO106 or PO107 is present, then the other is required.
4. P0809 - If either PO108 or PO109 is present, then the other is required.
5. P1011 - If either PO110 or PO111 is present, then the other is required.
6. P1213 - If either PO112 or PO113 is present, then the other is required.
7. P1415 - If either PO114 or PO115 is present, then the other is required.
8. P1617 - If either PO116 or PO117 is present, then the other is required.
9. P1819 - If either PO118 or PO119 is present, then the other is required.
10. P2021 - If either PO120 or PO121 is present, then the other is required.
11. P2223 - If either PO122 or PO123 is present, then the other is required.
12. P2425 - If either PO124 or PO125 is present, then the other is required.

Semantics:

1. PO102 is quantity ordered.

Comments:

1. See the Data Element Dictionary for a complete list of IDs.
2. PO101 is the line item identification.
3. PO106 through PO125 provide for ten different product/service IDs per each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

Loop Product/Item Description

Pos: 0500	Repeat: 1000
Mandatory	
Loop: PID	Elements: N/A

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0500	PID	Product/Item Description	M	1		Must use

PID Product/Item Description

Pos: 0500	Max: 1
Detail - Mandatory	
Loop: PID	Elements: 3

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	M	ID	1/1	Must use

Description: Code indicating the format of a description

CodeList Summary (Total Codes: 3, Included: 1)

Code Name

F Free-form

PID02	750	Product/Process Characteristic Code	M	ID	2/3	Must use
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Description: Code identifying the general class of a product or process characteristic

CodeList Summary (Total Codes: 238, Included: 1)

Code Name

08 Product

PID05	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. C0403 - If PID04 is present, then PID03 is required.
2. R0405 - At least one of PID04 or PID05 is required.
3. C0703 - If PID07 is present, then PID03 is required.
4. C0804 - If PID08 is present, then PID04 is required.
5. C0905 - If PID09 is present, then PID05 is required.

Semantics:

1. Use PID03 to indicate the organization that publishes the code list being referred to.
2. PID04 should be used for industry-specific product description codes.
3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
4. PID09 is used to identify the language being used in PID05.

Comments:

1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
3. PID07 specifies the individual code list of the agency specified in PID03.

REF Reference Information

Pos: 1000	Max: >1
Detail - Optional	
Loop: PO1	Elements: 2

User Option (Usage): Used

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

DP Department Number

REF02	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1300	Repeat: 25
Optional	
Loop: SAC	Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
1300	SAC	Service, Promotion, Allowance, or Charge Information	O	1		Used

User Note 1:

When the SAC segment is sent on the 850, it should be echoed back or updated on the purchase order acknowledgement (855) and sent on the invoice (810)

SAC Service, Promotion, Allowance, or Charge Information

Pos: 1300	Max: 1
Detail - Optional	
Loop: SAC	Elements: 4

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use

Description: Code which indicates an allowance or charge for the service specified

CodeList Summary (Total Codes: 7, Included: 2)

Code Name

- A Allowance
- C Charge

SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
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Description: Code identifying the service, promotion, allowance, or charge

CodeList Summary (Total Codes: 1090, Included: 15)

Code Name

- A260 Advertising Allowance
- B840 Customer Account Identification
- B870 Customs Charge
- C000 Defective Allowance
- C220 Development Charge
- D170 Free Goods
- D240 Freight
- D242 Freight, International
- D530 Hazardous Cargo Charge
- F800 Promotional Allowance
- F970 Rebate
- G290 Regulatory Fee
- I170 Trade Discount
- X014 Prepaid Amount
- ZZZZ Mutually Defined

SAC05	610	Amount	M	N2	1/15	Must use
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Description: Monetary amount

SAC15	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. R0203 - At least one of SAC02 or SAC03 is required.
2. P0304 - If either SAC03 or SAC04 is present, then the other is required.
3. P0607 - If either SAC06 or SAC07 is present, then the other is required.
4. P0910 - If either SAC09 or SAC10 is present, then the other is required.
5. C1110 - If SAC11 is present, then SAC10 is required.
6. C1413 - If SAC14 is present, then SAC13 is required.
7. C1615 - If SAC16 is present, then SAC15 is required.

Semantics:

1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2. SAC05 is the total amount for the service, promotion, allowance, or charge.
3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
4. SAC08 is the allowance or charge rate per unit.
5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
9. SAC16 is used to identify the language being used in SAC15.

Comments:

1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
2. In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

Loop Extended Reference Information

Pos: 3300	Repeat: 1000
Optional	
Loop: N9	Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
3300	N9	Extended Reference Information	O	1		Used
3400	MTX	Text	O	>1		Used

N9 Extended Reference Information

Pos: 3300	Max: 1
Detail - Optional	
Loop: N9	Elements: 2

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

L1 Letters or Notes

N902	127	Reference Identification	X	AN	1/50	Used
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

User Note 1:

GEN: General Note

Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

MTX Text

Pos: 3400	Max: >1
Detail - Optional	
Loop: N9	Elements: 1

User Option (Usage): Used

Purpose: To specify textual data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MTX02	1551	Textual Data	X	AN	1/4096	Used

Description: To transmit large volumes of message text

Syntax Rules:

1. C0102 - If MTX01 is present, then MTX02 is required.
2. C0302 - If MTX03 is present, then MTX02 is required.
3. C0504 - If MTX05 is present, then MTX04 is required.

Semantics:

1. MTX05 is the number of lines to advance before printing.

Comments:

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

Loop Monetary Amount Information

Pos: 6000	Repeat: >1
Optional	
Loop: AMT	Elements: N/A

User Option (Usage): Used

Purpose: To indicate the total monetary amount

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
6000	AMT	Monetary Amount Information	O	1		Used

AMT Monetary Amount Information

Pos: 6000 Max: 1
 Detail - Optional
 Loop: AMT Elements: 2

User Option (Usage): Used

Purpose: To indicate the total monetary amount

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
AMT01	522	Amount Qualifier Code	M	ID	1/3	Must use
Description: Code to qualify amount						
CodeList Summary (Total Codes: 1765, Included: 1)						
Code Name						
1 Line Item Total						
AMT02	782	Monetary Amount	M	R	1/18	Must use
Description: Monetary amount						

Loop Transaction Totals

Pos: 0100 Repeat: 1
 Mandatory
 Loop: CTT Elements: N/A

User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	CTT	Transaction Totals	M	1		Must use
0200	AMT	Monetary Amount Information	O	1		Used

CTT Transaction Totals

Pos: 0100	Max: 1
Summary - Mandatory	
Loop: CTT	Elements: 1

User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	M	N0	1/6	Must use

Description: Total number of line items in the transaction set

Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

AMT Monetary Amount Information

Pos: 0200 Max: 1
 Summary - Optional
 Loop: CTT Elements: 2

User Option (Usage): Used

Purpose: To indicate the total monetary amount

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
AMT01	522	Amount Qualifier Code	M	ID	1/3	Must use
Description: Code to qualify amount						
CodeList Summary (Total Codes: 1765, Included: 1)						
Code Name						
TT Total Transaction Amount						
AMT02	782	Monetary Amount	M	R	1/18	Must use
Description: Monetary amount						

SE Transaction Set Trailer

Pos: 0300	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	Number of Included Segments	M	N0	1/10	Must use
		Description: Total number of segments included in a transaction set including ST and SE segments				
SE02	329	Transaction Set Control Number	M	AN	4/9	Must use
		Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				

Comments:

1. SE is the last segment of each transaction set.

855 Purchase Order Acknowledgment

Author:	SPS Commerce
Company:	Sally Beauty Holdings, Inc
Publication:	12/16/2018

855 Purchase Order Acknowledgment

Functional Group=**PR**

Purpose: This X12 Transaction Set contains the format and establishes the data contents of the Purchase Order Acknowledgment Transaction Set (855) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to a seller's acknowledgment of a buyer's purchase order. This transaction set can also be used as notification of a vendor generated order. This usage advises a buyer that a vendor has or will ship merchandise as prearranged in their partnership.

Heading:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	ST	Transaction Set Header	M	1			Must use
0200	BAK	Beginning Segment for Purchase Order Acknowledgment	M	1			Must use
0500	REF	Reference Information	M	2			Must use
<u>LOOP ID - SAC</u>					<u>7</u>		
1200	SAC	Service, Promotion, Allowance, or Charge Information	O	1			Used
1300	ITD	Terms of Sale/Deferred Terms of Sale	O	1			Used
1500	DTM	Date/Time Reference	O	1			Used
<u>LOOP ID - N9</u>					<u>5</u>		
2800	N9	Extended Reference Information	M	1			Must use
2900	MTX	Text	M	>1			Must use

Detail:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<u>LOOP ID - PO1</u>					<u>100000</u>	<u>N2/0100L</u>	
0100	PO1	Baseline Item Data	M	1		N2/0100	Must use
<u>LOOP ID - PID</u>					<u>2</u>		
0500	PID	Product/Item Description	M	1			Must use
<u>LOOP ID - SAC</u>					<u>25</u>		
1300	SAC	Service, Promotion, Allowance, or Charge Information	O	1			Used
<u>LOOP ID - ACK</u>					<u>104</u>		
2700	ACK	Line Item Acknowledgment	M	1			Must use
<u>LOOP ID - N9</u>					<u>10</u>		
3500	N9	Extended Reference Information	M	1			Must use
3600	MTX	Text	M	>1			Must use

Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<u>LOOP ID - CTT</u>					<u>1</u>	<u>N3/0100L</u>	
0100	CTT	Transaction Totals	O	1		N3/0100	Used
0300	SE	Transaction Set Trailer	M	1			Must use

Notes:

- 2/0100L PO102 is required.
- 2/0100 PO102 is required.
- 3/0100L The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.
- 3/0100 The number of line items (CTT01) is the accumulation of the number of PO1 segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (PO102) for each PO1 segment.

General Usage:

The POA information will be used to provide Sally Beauty Supply with visibility of the order within the trading partner's systems/order fulfillment process; this includes reporting on the status of the order and any discrepancies on the order. Sally Beauty Supply will also use this information to assist with managing the buyers Open to Buy.

Purchase Order Acknowledgements will be sent by the trading partners for all electronically created orders.

Trading partners will be required to send a POA for each PO and indicate –

- o Acceptance of the entire order requirements "As-is"*
- o Rejection of the entire order requirements*
- o Report any exceptions or requested changes at the header or item level.*

The trading partners will use this document to confirm receipt of orders, content acceptance, and confirmation of Requested Ship and/or Delivery Date of the Purchase order and report any errors in the PO such as product information or price.

The Trading Partners are required to send an 855 within 48 hours of the receipt of the order

Sally Beauty Supply will support and expect the Suppliers to provide updates to the status of the order throughout the order life cycle as an additional step for Supplier collaboration. Sally Beauty Supply will use this information to set expectations on product availability and determine if updates to the order are required

Change History:

*09/19/2019
-Added the line level SAC segment.*

*04/08/2021
-Updated SAC02 list*

ST Transaction Set Header

Pos: 0100	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

Description: Code uniquely identifying a Transaction Set

CodeList Summary (Total Codes: 318, Included: 1)

Code Name

855 Purchase Order Acknowledgment

ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
------	-----	--------------------------------	---	----	-----	----------

Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

Semantics:

1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

BAK Beginning Segment for Purchase Order Acknowledgment

Pos: 0200	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 5

User Option (Usage): Must use

Purpose: To indicate the beginning of the Purchase Order Acknowledgment Transaction Set and transmit identifying numbers and dates

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BAK01	353	Transaction Set Purpose Code	M	ID	2/2	Must use

Description: Code identifying purpose of transaction set

CodeList Summary (Total Codes: 66, Included: 1)

Code Name

00 Original

BAK02	587	Acknowledgment Type	M	ID	2/2	Must use
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Description: Code specifying the type of acknowledgment

User Note 1:

Vendor Notes:

AC-Used when the PO is accepted, but there are changes to some or all items.

AK- Used when all items are accepted and no details are provided.

AD- Used when all items are accepted and item details are provided.

RD- Used when all items are rejected and details are provided

RJ-Used when all items are rejected and no details are provided.

CodeList Summary (Total Codes: 15, Included: 5)

Code Name

AC Acknowledge - With Detail and Change

AD Acknowledge - With Detail, No Change

AK Acknowledge - No Detail or Change

RD Reject with Detail

RJ Rejected - No Detail

BAK03	324	Purchase Order Number	M	AN	1/22	Must use
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Description: Identifying number for Purchase Order assigned by the orderer/purchaser

BAK04	373	Date	M	DT	8/8	Must use
-------	-----	------	---	----	-----	----------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: *Purchase Order Date*

BAK09	373	Date	M	DT	8/8	Must use
-------	-----	------	---	----	-----	----------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: *PO Acknowledgement Date*

Semantics:

1. BAK04 is the date assigned by the purchaser to purchase order.
2. BAK08 is the seller's order number.
3. BAK09 is the date assigned by the sender to the acknowledgment.

REF Reference Information

Pos: 0500	Max: 2
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 2)

Code Name

CO Customer Order Number

User Note 1:

Conditional - Sent with DropShip

IA Internal Vendor Number

User Note 1:

Mandatory

REF02	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1200 Repeat: 7
 Optional
 Loop: SAC Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
1200	SAC	Service, Promotion, Allowance, or Charge Information	O	1		Used

User Note 1:

When the SAC segment is sent on the 850 or 860, it should be echoed back or updated on the purchase order acknowledgement.

SAC Service, Promotion, Allowance, or Charge Information

Pos: 1200	Max: 1
Heading - Optional	
Loop: SAC	Elements: 4

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use

Description: Code which indicates an allowance or charge for the service specified

CodeList Summary (Total Codes: 7, Included: 2)

Code Name

- A Allowance
- C Charge

SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
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Description: Code identifying the service, promotion, allowance, or charge

CodeList Summary (Total Codes: 1090, Included: 15)

Code Name

- A260 Advertising Allowance
- B840 Customer Account Identification
- B870 Customs Charge
- C000 Defective Allowance
- C220 Development Charge
- D170 Free Goods
- D240 Freight
- D242 Freight, International
- D530 Hazardous Cargo Charge
- F800 Promotional Allowance
- F970 Rebate
- G290 Regulatory Fee
- I170 Trade Discount
- X014 Prepaid Amount
- ZZZZ Mutually Defined

SAC05	610	Amount	M	N2	1/15	Must use
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Description: Monetary amount

SAC15	352	Description	O	AN	1/80	Used
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. R0203 - At least one of SAC02 or SAC03 is required.
2. P0304 - If either SAC03 or SAC04 is present, then the other is required.
3. P0607 - If either SAC06 or SAC07 is present, then the other is required.
4. P0910 - If either SAC09 or SAC10 is present, then the other is required.
5. C1110 - If SAC11 is present, then SAC10 is required.
6. C1413 - If SAC14 is present, then SAC13 is required.
7. C1615 - If SAC16 is present, then SAC15 is required.

Semantics:

1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2. SAC05 is the total amount for the service, promotion, allowance, or charge.
3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
4. SAC08 is the allowance or charge rate per unit.
5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
9. SAC16 is used to identify the language being used in SAC15.

Comments:

1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
2. In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

ITD Terms of Sale/Deferred Terms of Sale

Pos: 1300	Max: 1
Heading - Optional	
Loop: N/A	Elements: 3

User Option (Usage): Used

Purpose: To specify terms of sale

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ITD03	338	Terms Discount Percent	O	R	1/6	Used

Description: Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the Terms Discount Due Date

User Note 1: ITD03 is required if ITD05 is sent.

ITD05	351	Terms Discount Days Due	X	N0	1/3	Used
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Description: Number of days in the terms discount period by which payment is due if terms discount is earned

User Note 1: ITD05 is required if ITD03 is sent.

ITD12	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

User Note 1:

Send on the POAck only if requested changes from the PO

DTM Date/Time Reference

Pos: 1500	Max: 1
Heading - Optional	
Loop: N/A	Elements: 2

User Option (Usage): Used

Purpose: To specify pertinent dates and times

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

Description: Code specifying type of date or time, or both date and time

CodeList Summary (Total Codes: 1280, Included: 1)

Code Name

002 Delivery Requested

DTM02	373	Date	M	DT	8/8	Must use
-------	-----	------	---	----	-----	----------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.

User Note 1:

Please send if changes from the Dates on the PO

Loop Extended Reference Information

Pos: 2800	Repeat: 5
Conditional	
Loop: N9	Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
2800	N9	Extended Reference Information	M	1		Must use
2900	MTX	Text	M	>1		Must use

User Note 1:

The N9 Notes must be sent if the BAK02 = RD or RJ

N9 Extended Reference Information

Pos: 2800	Max: 1
Heading - Mandatory	
Loop: N9	Elements: 2

User Option (Usage): Must use

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

L1 Letters or Notes

N902	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

User Note 1:

GEN: General Note

Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

User Note 1:

Please send a note if the entire PO is being rejected

MTX Text

Pos: 2900	Max: >1
Heading - Mandatory	
Loop: N9	Elements: 1

User Option (Usage): Must use

Purpose: To specify textual data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MTX02	1551	Textual Data	M	AN	1/4096	Must use

Description: To transmit large volumes of message text

User Note 1: *If an order is being rejected, a note indicating why is required*

Loop Baseline Item Data

Pos: 0100	Repeat: 100000
Conditional	
Loop: PO1 Elements: N/A	

User Option (Usage): Used

Purpose: To specify basic and most frequently used line item data

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	PO1	Baseline Item Data	M	1		Must use
0500		Loop PID	M		2	Must use
1300		Loop SAC	O		25	Used
2700		Loop ACK	M		104	Must use
3500		Loop N9	C		10	Used

User Note 1:

The PO1 loop is Mandatory unless BAK02 = AK or RJ

PO1 Baseline Item Data

Pos: 0100	Max: 1
Detail - Mandatory	
Loop: PO1	Elements: 10

User Option (Usage): Must use

Purpose: To specify basic and most frequently used line item data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PO101	350	Assigned Identification	M	AN	1/20	Must use
		Description: Alphanumeric characters assigned for differentiation within a transaction set				
PO102	380	Quantity	O	R	1/15	Used
		Description: Numeric value of quantity				
		User Note 1: <i>Original PO order qty</i>				
PO103	355	Unit or Basis for Measurement Code	X	ID	2/2	Used
		Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken				
		CodeList Summary (Total Codes: 844, Included: 1)				
		Code Name				
		EA Each				
PO104	212	Unit Price	C	R	1/17	Used
		Description: Price per unit of product, service, commodity, etc.				
		User Note 1: <i>Required if ACK01=IP Updated price if different from original</i>				
PO106	235	Product/Service ID Qualifier	M	ID	2/2	Must use
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 1)				
		Code Name				
		BP Buyer's Part Number				
PO107	234	Product/Service ID	M	AN	1/48	Must use
		Description: Identifying number for a product or service				
PO108	235	Product/Service ID Qualifier	X	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 2)				
		Code Name				
		UP UCC - 12				
		VP Vendor's (Seller's) Part Number				
PO109	234	Product/Service ID	X	AN	1/48	Used
		Description: Identifying number for a product or service				

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PO110	235	Product/Service ID Qualifier	X	ID	2/2	Used
<p>Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)</p> <p>CodeList Summary (Total Codes: 519, Included: 2)</p> <p>Code Name</p> <p>UP UCC - 12</p> <p>VP Vendor's (Seller's) Part Number</p>						
PO111	234	Product/Service ID	X	AN	1/48	Used
<p>Description: Identifying number for a product or service</p>						

Syntax Rules:

1. C0302 - If PO103 is present, then PO102 is required.
2. C0504 - If PO105 is present, then PO104 is required.
3. P0607 - If either PO106 or PO107 is present, then the other is required.
4. P0809 - If either PO108 or PO109 is present, then the other is required.
5. P1011 - If either PO110 or PO111 is present, then the other is required.

Semantics:

1. PO102 is quantity ordered.

Comments:

1. See the Data Element Dictionary for a complete list of IDs.
2. PO101 is the line item identification.
3. PO106 through PO125 provide for ten different product/service IDs per each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

Loop Product/Item Description

Pos: 0500	Repeat: 2
Mandatory	
Loop: PID	Elements: N/A

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0500	PID	Product/Item Description	M	1		Must use

PID Product/Item Description

Pos: 0500	Max: 1
Detail - Mandatory	
Loop: PID	Elements: 3

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	M	ID	1/1	Must use

Description: Code indicating the format of a description

CodeList Summary (Total Codes: 3, Included: 1)

Code Name

F Free-form

PID02	750	Product/Process Characteristic Code	M	ID	2/3	Must use
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Description: Code identifying the general class of a product or process characteristic

CodeList Summary (Total Codes: 238, Included: 1)

Code Name

08 Product

User Note 1:

Item Description

PID05	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1300	Repeat: 25
Optional	
Loop: SAC	Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
1300	SAC	Service, Promotion, Allowance, or Charge Information	O	1		Used

User Note 1:

When the SAC segment is sent on the 850 or 860, it should be echoed back or updated on the purchase order acknowledgement.

SAC Service, Promotion, Allowance, or Charge Information

Pos: 1300	Max: 1
Detail - Optional	
Loop: SAC	Elements: 4

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use

Description: Code which indicates an allowance or charge for the service specified

CodeList Summary (Total Codes: 7, Included: 2)

Code Name

- A Allowance
- C Charge

SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
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Description: Code identifying the service, promotion, allowance, or charge

CodeList Summary (Total Codes: 1090, Included: 15)

Code Name

- A260 Advertising Allowance
- B840 Customer Account Identification
- B870 Customs Charge
- C000 Defective Allowance
- C220 Development Charge
- D170 Free Goods
- D240 Freight
- D242 Freight, International
- D530 Hazardous Cargo Charge
- F800 Promotional Allowance
- F970 Rebate
- G290 Regulatory Fee
- I170 Trade Discount
- X014 Prepaid Amount
- ZZZZ Mutually Defined

SAC05	610	Amount	C	N2	1/15	Used
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Description: Monetary amount

SAC15	352	Description	O	AN	1/80	Used
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. R0203 - At least one of SAC02 or SAC03 is required.
2. P0304 - If either SAC03 or SAC04 is present, then the other is required.
3. P0607 - If either SAC06 or SAC07 is present, then the other is required.
4. P0910 - If either SAC09 or SAC10 is present, then the other is required.
5. C1110 - If SAC11 is present, then SAC10 is required.
6. C1413 - If SAC14 is present, then SAC13 is required.
7. C1615 - If SAC16 is present, then SAC15 is required.

Semantics:

1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2. SAC05 is the total amount for the service, promotion, allowance, or charge.
3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
4. SAC08 is the allowance or charge rate per unit.
5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
9. SAC16 is used to identify the language being used in SAC15.

Comments:

1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
2. In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

Loop Line Item Acknowledgment

Pos: 2700	Repeat: 104
Mandatory	
Loop: ACK	Elements: N/A

User Option (Usage): Must use

Purpose: To acknowledge the ordered quantities and specify the ready date for a specific line item

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
2700	ACK	Line Item Acknowledgment	M	1		Must use

ACK Line Item Acknowledgment

Pos: 2700	Max: 1
Detail - Mandatory	
Loop: ACK	Elements: 5

User Option (Usage): Must use

Purpose: To acknowledge the ordered quantities and specify the ready date for a specific line item

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ACK01	668	Line Item Status Code	M	ID	2/2	Must use

Description: Code specifying the action taken by the seller on a line item requested by the buyer

CodeList Summary (Total Codes: 26, Included: 6)

Code Name

- DR Item Accepted - Date Rescheduled
- IA Item Accepted
- IB Item Backordered
- IP Item Accepted - Price Changed

User Note 1:

If the price has changed new price sent in UnitPrice PO104

- IQ Item Accepted - Quantity Changed
- IR Item Rejected

User Note 1:

If used, please include a note why in the MTX02 of the

ACK02	380	Quantity	C	R	1/15	Used
-------	-----	----------	---	---	------	------

Description: Numeric value of quantity

User Note 1:

Required if ACK01 = IB or IQ.

ACK03	355	Unit or Basis for Measurement Code	C	ID	2/2	Used
-------	-----	------------------------------------	---	----	-----	------

Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

CodeList Summary (Total Codes: 844, Included: 1)

Code Name

- EA Each

ACK04	374	Date/Time Qualifier	C	ID	3/3	Used
-------	-----	---------------------	---	----	-----	------

Description: Code specifying type of date or time, or both date and time

User Note 1:

Required if ACK01 = DR or IB.

CodeList Summary (Total Codes: 1280, Included: 1)

Code Name

- 068 Current Schedule Ship

ACK05	373	Date	C	DT	8/8	Used
-------	-----	------	---	----	-----	------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
		the calendar year				
		User Note 1: <i>Required if ACK01 = DR or IB.</i>				

Semantics:

1. ACK29 Industry Reason Code may be used to identify the item status. In addition, it may be used in conjunction with ACK01 to further clarify the status.

Loop Extended Reference Information

Pos: 3500	Repeat: 10
Conditional	
Loop: N9	Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
3500	N9	Extended Reference Information	M	1		Must use
3600	MTX	Text	M	>1		Must use

User Note 1:

Required to be sent if the ACK01 = IR

N9 Extended Reference Information

Pos: 3500	Max: 1
Detail - Mandatory	
Loop: N9	Elements: 2

User Option (Usage): Must use

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

L1 Letters or Notes

N902	127	Reference Identification	M	AN	1/50	Must use
------	-----	--------------------------	---	----	------	----------

Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

User Note 1: GEN- General - Please include a note as to why if rejecting an order line

Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

MTX Text

Pos: 3600	Max: >1
Detail - Mandatory	
Loop: N9	Elements: 1

User Option (Usage): Must use

Purpose: To specify textual data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MTX02	1551	Textual Data	M	AN	1/4096	Must use

Description: To transmit large volumes of message text

User Note 1:

If an item is being rejected, a note indicating why is required.

If an item is being substituted, the substituted item must be noted in the MTX segment.

Loop Transaction Totals

Pos: 0100	Repeat: 1
Optional	
Loop: CTT	Elements: N/A

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	CTT	Transaction Totals	O	1		Used

CTT Transaction Totals

Pos: 0100	Max: 1
Summary - Optional	
Loop: CTT	Elements: 1

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	O	N0	1/6	Used

Description: Total number of line items in the transaction set

Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

SE Transaction Set Trailer

Pos: 0300	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	Number of Included Segments	M	N0	1/10	Must use
		Description: Total number of segments included in a transaction set including ST and SE segments				
SE02	329	Transaction Set Control Number	M	AN	4/9	Must use
		Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				

Comments:

1. SE is the last segment of each transaction set.

860 Purchase Order Change Request - Buyer Initiated

X12/V5010/860 : 860 Purchase Order Change Request - Buyer Initiated

Version: 1.0

Author:	SPS Commerce
Company:	Sally Beauty Holdings, Inc
Publication:	11/16/2018
Notes:	

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860 Purchase Order Change Request - Buyer Initiated

Functional Group=**PC**

Purpose: This X12 Transaction Set contains the format and establishes the data contents of the Purchase Order Change Request - Buyer Initiated Transaction Set (860) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide the information required for the customary and established business and industry practice relative to a purchase order change. This transaction can be used: (1) by a buyer to request a change to a previously submitted purchase order or (2) by a buyer to confirm acceptance of a purchase order change initiated by the seller or by mutual agreement of the two parties.

Heading:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	ST	Transaction Set Header	M	1			Must use
0200	BCH	Beginning Segment for Purchase Order Change	M	1			Must use
0400	CUR	Currency	O	1			Used
0500	REF	Reference Information	M	3			Must use
0800	FOB	F.O.B. Related Instructions	O	1			Used
1100	CSH	Sales Requirements	O	1			Used
LOOP ID - SAC					<u>7</u>		
1200	SAC	Service, Promotion, Allowance, or Charge Information	O	1			Used
1300	ITD	Terms of Sale/Deferred Terms of Sale	O	1			Used
1500	DTM	Date/Time Reference	M	2			Must use
2400	TD5	Carrier Details (Routing Sequence/Transit Time)	O	1			Used
LOOP ID - N9					<u>1000</u>		
2850	N9	Extended Reference Information	O	1			Used
2900	MTX	Text	O	>1			Used
LOOP ID - N1					<u>2</u>		
3000	N1	Party Identification	M	1			Must use
3200	N3	Party Location	M	2			Must use
3300	N4	Geographic Location	M	1			Must use
3500	PER	Administrative Communications Contact	O	1			Used

Detail:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
LOOP ID - POC					<u>>1</u>		
0100	POC	Line Item Change	O	1			Used
LOOP ID - PID					<u>1000</u>		
0500	PID	Product/Item Description	M	1			Must use
1000	REF	Reference Information	O	1			Used

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<u>LOOP ID - SAC</u>						<u>25</u>	
1300	SAC	Service, Promotion, Allowance, or Charge Information	O	1			Used
<u>LOOP ID - N9</u>						<u>1000</u>	
3200	N9	Extended Reference Information	O	1			Used
3260	MTX	Text	O	>1			Used
<u>LOOP ID - AMT</u>						<u>≥1</u>	
5900	AMT	Monetary Amount Information	O	1			Used

Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
<u>LOOP ID - CTT</u>						<u>1</u>	<u>N3/0100L</u>
0100	CTT	Transaction Totals	M	1		N3/0100	Must use
0200	AMT	Monetary Amount Information	O	5			Used
0300	SE	Transaction Set Trailer	M	1			Must use

Notes:

- 3/0100L Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.
- 3/0100 Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

General Usage:

Suppliers will be required to support the receipt of Purchase Order Change data as part of the process of automating order changes.

Change History:

- 04/04/2019
-Added the optional BT code to the N101
- 05/16/2019
-Added clarifying note around POC04
- 08/07/2019
-Added DTM01 codes 063 and 064 to create a delivery window for vendors.
- 09/19/2019
-Added line level SAC segment
-removed TP as an allowed code for the FOB01
- 03/10/2021
-Removed the list of values from CUR02
- 04/08/2021
-Updated SAC02 list

ST Transaction Set Header

Pos: 0100	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

Description: Code uniquely identifying a Transaction Set

CodeList Summary (Total Codes: 318, Included: 1)

Code Name

860 Purchase Order Change Request - Buyer Initiated

ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
------	-----	--------------------------------	---	----	-----	----------

Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

Semantics:

1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

BCH Beginning Segment for Purchase Order Change

Pos: 0200	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 5

User Option (Usage): Must use

Purpose: To indicate the beginning of the Purchase Order Change Transaction Set and transmit identifying numbers and dates

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BCH01	353	Transaction Set Purpose Code	M	ID	2/2	Must use

Description: Code identifying purpose of transaction set

CodeList Summary (Total Codes: 66, Included: 3)

Code Name

01 Cancellation

User Note 1:

This will indicate the 860 is a full order cancellation.

04 Change

User Note 1:

This indicates the 860 will only communicate the changes to the order.

05 Replace

User Note 1:

This indicates the 860 is a full replacement of the original order.

BCH02	92	Purchase Order Type Code	M	ID	2/2	Must use
-------	----	--------------------------	---	----	-----	----------

Description: Code specifying the type of Purchase Order

CodeList Summary (Total Codes: 76, Included: 3)

Code Name

DR Direct Ship

User Note 1:

Vendor ships directly to a store/franchise

DS Dropship

User Note 1:

Vendor ships directly to an end customer

SA Stand-alone Order

User Note 1:

Warehouse/Bulk orders

BCH03	324	Purchase Order Number	M	AN	1/22	Must use
-------	-----	-----------------------	---	----	------	----------

Description: Identifying number for Purchase Order assigned by the orderer/purchaser

BCH06	373	Date	M	DT	8/8	Must use
-------	-----	------	---	----	-----	----------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: PO Date

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BCH11	373	Date	M	DT	8/8	Must use

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: *PO Change Date*

Semantics:

1. BCH06 is the date assigned by the purchaser to purchase order.
2. BCH09 is the seller's order number.
3. BCH10 is the date assigned by the sender to the acknowledgment.
4. BCH11 is the date of the purchase order change request.

CUR Currency

Pos: 0400	Max: 1
Heading - Optional	
Loop: N/A	Elements: 2

User Option (Usage): Used

Purpose: To specify the currency (dollars, pounds, francs, etc.) used in a transaction

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CUR01	98	Entity Identifier Code	M	ID	2/3	Must use

Description: Code identifying an organizational entity, a physical location, property or an individual

CodeList Summary (Total Codes: 1500, Included: 1)

Code Name

BY Buying Party (Purchaser)

CUR02	100	Currency Code	M	ID	3/3	Must use
-------	-----	---------------	---	----	-----	----------

Description: Code (Standard ISO) for country in whose currency the charges are specified

Syntax Rules:

1. C0807 - If CUR08 is present, then CUR07 is required.
2. C0907 - If CUR09 is present, then CUR07 is required.
3. L101112 - If CUR10 is present, then at least one of CUR11 or CUR12 is required.
4. C1110 - If CUR11 is present, then CUR10 is required.
5. C1210 - If CUR12 is present, then CUR10 is required.
6. L131415 - If CUR13 is present, then at least one of CUR14 or CUR15 is required.
7. C1413 - If CUR14 is present, then CUR13 is required.
8. C1513 - If CUR15 is present, then CUR13 is required.
9. L161718 - If CUR16 is present, then at least one of CUR17 or CUR18 is required.
10. C1716 - If CUR17 is present, then CUR16 is required.
11. C1816 - If CUR18 is present, then CUR16 is required.
12. L192021 - If CUR19 is present, then at least one of CUR20 or CUR21 is required.
13. C2019 - If CUR20 is present, then CUR19 is required.
14. C2119 - If CUR21 is present, then CUR19 is required.

Comments:

1. See Figures Appendix for examples detailing the use of the CUR segment.

REF Reference Information

Pos: 0500	Max: 3
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 4)

Code Name

19 Division Identifier

User Note 1:

Mandatory

Divisions may be sent as a single character:

S - Sally Beauty Supply

B - Beauty Systems Group

C - Canada

SBH - Sally Beauty Holdings

CO Customer Order Number

User Note 1:

Must be sent back on return documents if present.

DP Department Number

IA Internal Vendor Number

User Note 1:

Mandatory

REF02	127	Reference Identification	M	AN	1/50	Must use
-------	-----	--------------------------	---	----	------	----------

Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

FOB F.O.B. Related Instructions

Pos: 0800	Max: 1
Heading - Optional	
Loop: N/A	Elements: 3

User Option (Usage): Used

Purpose: To specify transportation instructions relating to shipment

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
FOB01	146	Shipment Method of Payment	M	ID	2/2	Must use

Description: Code identifying payment terms for transportation charges

CodeList Summary (Total Codes: 31, Included: 2)

Code Name

- CC Collect
- PP Prepaid (by Seller)

FOB02	309	Location Qualifier	X	ID	1/2	Used
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Description: Code identifying type of location

CodeList Summary (Total Codes: 184, Included: 2)

Code Name

- DE Destination (Shipping)
- PE Port of Entry

FOB03	352	Description	O	AN	1/80	Used
-------	-----	-------------	---	----	------	------

Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. C0302 - If FOB03 is present, then FOB02 is required.
2. C0405 - If FOB04 is present, then FOB05 is required.
3. C0706 - If FOB07 is present, then FOB06 is required.
4. C0809 - If FOB08 is present, then FOB09 is required.

Semantics:

1. FOB01 indicates which party will pay the carrier.
2. FOB02 is the code specifying transportation responsibility location.
3. FOB06 is the code specifying the title passage location.
4. FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

CSH Sales Requirements

Pos: 1100	Max: 1
Heading - Optional	
Loop: N/A	Elements: 1

User Option (Usage): Used

Purpose: To specify general conditions or requirements of the sale

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CSH01	563	Sales Requirement Code	O	ID	1/2	Used

Description: Code to identify a specific requirement or agreement of sale

CodeList Summary (Total Codes: 57, Included: 2)

Code Name

N	No Back Order
Y	Back Order if Out of Stock

Syntax Rules:

1. C0203 - If CSH02 is present, then CSH03 is required.
2. P0607 - If either CSH06 or CSH07 is present, then the other is required.
3. P0910 - If either CSH09 or CSH10 is present, then the other is required.

Semantics:

1. CSH03 is the maximum monetary amount value which the order must not exceed.
2. CSH04 is the account number to which the purchase amount is charged.
3. CSH05 is the date specified by the sender to be shown on the invoice.
4. CSH06 identifies the source of the code value in CSH07.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1200 Repeat: 7
 Optional
 Loop: SAC Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
1200	SAC	Service, Promotion, Allowance, or Charge Information	O	1		Used

User Note 1:

When the SAC segment is sent on the 860, it should be echoed back or updated on the purchase order acknowledgement (855) and sent on the invoice (810)

SAC Service, Promotion, Allowance, or Charge Information

Pos: 1200	Max: 1
Heading - Optional	
Loop: SAC	Elements: 4

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use

Description: Code which indicates an allowance or charge for the service specified

CodeList Summary (Total Codes: 7, Included: 2)

Code Name

- A Allowance
- C Charge

SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
-------	------	--	---	----	-----	----------

Description: Code identifying the service, promotion, allowance, or charge

CodeList Summary (Total Codes: 1090, Included: 15)

Code Name

- A260 Advertising Allowance
- B840 Customer Account Identification
- B870 Customs Charge
- C000 Defective Allowance
- C220 Development Charge
- D170 Free Goods
- D240 Freight
- D242 Freight, International
- D530 Hazardous Cargo Charge
- F800 Promotional Allowance
- F970 Rebate
- G290 Regulatory Fee
- I170 Trade Discount
- X014 Prepaid Amount
- ZZZZ Mutually Defined

SAC05	610	Amount	M	N2	1/15	Must use
-------	-----	---------------	---	----	------	----------

Description: Monetary amount

SAC15	352	Description	M	AN	1/80	Must use
-------	-----	--------------------	---	----	------	----------

Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. R0203 - At least one of SAC02 or SAC03 is required.
2. P0304 - If either SAC03 or SAC04 is present, then the other is required.
3. P0607 - If either SAC06 or SAC07 is present, then the other is required.
4. P0910 - If either SAC09 or SAC10 is present, then the other is required.
5. C1110 - If SAC11 is present, then SAC10 is required.
6. C1413 - If SAC14 is present, then SAC13 is required.
7. C1615 - If SAC16 is present, then SAC15 is required.

Semantics:

1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2. SAC05 is the total amount for the service, promotion, allowance, or charge.
3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
4. SAC08 is the allowance or charge rate per unit.
5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
9. SAC16 is used to identify the language being used in SAC15.

Comments:

1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
2. In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

ITD Terms of Sale/Deferred Terms of Sale

Pos: 1300	Max: 1
Heading - Optional	
Loop: N/A	Elements: 3

User Option (Usage): Used

Purpose: To specify terms of sale

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ITD03	338	Terms Discount Percent	O	R	1/6	Used

Description: Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the Terms Discount Due Date

ITD05	351	Terms Discount Days Due	X	N0	1/3	Used
-------	-----	-------------------------	---	----	-----	------

Description: Number of days in the terms discount period by which payment is due if terms discount is earned

ITD12	352	Description	M	AN	1/80	Must use
-------	-----	-------------	---	----	------	----------

Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. L03040513 - If ITD03 is present, then at least one of ITD04, ITD05 or ITD13 is required.
2. L08040513 - If ITD08 is present, then at least one of ITD04, ITD05 or ITD13 is required.
3. L091011 - If ITD09 is present, then at least one of ITD10 or ITD11 is required.

Semantics:

1. ITD15 is the percentage applied to a base amount used to determine a late payment charge.

Comments:

1. If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

DTM Date/Time Reference

Pos: 1500	Max: 2
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify pertinent dates and times

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

Description: Code specifying type of date or time, or both date and time

CodeList Summary (Total Codes: 1280, Included: 4)

Code Name

001	Cancel After
002	Delivery Requested
063	Do Not Deliver After
064	Do Not Deliver Before

DTM02	373	Date	X	DT	8/8	Used
-------	-----	------	---	----	-----	------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.
2. C0403 - If DTM04 is present, then DTM03 is required.
3. P0506 - If either DTM05 or DTM06 is present, then the other is required.

TD5 Carrier Details (Routing Sequence/Transit Time)

Pos: 2400	Max: 1
Heading - Optional	
Loop: N/A	Elements: 3

User Option (Usage): Used

Purpose: To specify the carrier and sequence of routing and provide transit time information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
TD502	66	Identification Code Qualifier	X	ID	1/2	Used

Description: Code designating the system/method of code structure used for Identification Code (67)

CodeList Summary (Total Codes: 241, Included: 1)

Code Name

2 Standard Carrier Alpha Code (SCAC)

TD503	67	Identification Code	X	AN	2/80	Used
-------	----	---------------------	---	----	------	------

Description: Code identifying a party or other code

TD505	387	Routing	X	AN	1/35	Used
-------	-----	---------	---	----	------	------

Description: Free-form description of the routing or requested routing for shipment, or the originating carrier's identity

Syntax Rules:

1. R0204050612 - At least one of TD502, TD504, TD505, TD506 or TD512 is required.
2. C0203 - If TD502 is present, then TD503 is required.
3. C0708 - If TD507 is present, then TD508 is required.
4. C1011 - If TD510 is present, then TD511 is required.
5. C1312 - If TD513 is present, then TD512 is required.
6. C1413 - If TD514 is present, then TD513 is required.
7. C1512 - If TD515 is present, then TD512 is required.

Semantics:

1. TD515 is the country where the service is to be performed.

Comments:

1. When specifying a routing sequence to be used for the shipment movement in lieu of specifying each carrier within the movement, use TD502 to identify the party responsible for defining the routing sequence, and use TD503 to identify the actual routing sequence, specified by the party identified in TD502.

Loop Extended Reference Information

Pos: 2850	Repeat: 1000
Optional	
Loop: N9	Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
2850	N9	Extended Reference Information	O	1		Used
2900	MTX	Text	O	>1		Used

N9 Extended Reference Information

Pos: 2850	Max: 1
Heading - Optional	
Loop: N9	Elements: 2

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

L1 Letters or Notes

N902	127	Reference Identification	X	AN	1/50	Used
------	-----	--------------------------	---	----	------	------

Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

User Note 1: GEN: General Note

Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

MTX Text

Pos: 2900	Max: >1
Heading - Optional	
Loop: N9	Elements: 1

User Option (Usage): Used

Purpose: To specify textual data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MTX02	1551	Textual Data	X	AN	1/4096	Used

Description: To transmit large volumes of message text

Syntax Rules:

1. C0102 - If MTX01 is present, then MTX02 is required.
2. C0302 - If MTX03 is present, then MTX02 is required.
3. C0504 - If MTX05 is present, then MTX04 is required.

Semantics:

1. MTX05 is the number of lines to advance before printing.

Comments:

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

Loop Party Identification

Pos: 3000	Repeat: 2
Mandatory	
Loop: N1	Elements: N/A

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
3000	N1	Party Identification	M	1		Must use
3200	N3	Party Location	M	2		Must use
3300	N4	Geographic Location	M	1		Must use
3500	PER	Administrative Communications Contact	O	1		Used

N1 Party Identification

Pos: 3000	Max: 1
Heading - Mandatory	
Loop: N1	Elements: 4

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N101	98	Entity Identifier Code	M	ID	2/3	Must use

Description: Code identifying an organizational entity, a physical location, property or an individual

CodeList Summary (Total Codes: 1500, Included: 3)

Code Name

BT Bill-to-Party
 SO Sold To If Different From Bill To
 ST Ship To

N102	93	Name	M	AN	1/60	Must use
------	----	-------------	---	----	------	----------

Description: Free-form name

N103	66	Identification Code Qualifier	X	ID	1/2	Used
------	----	--------------------------------------	---	----	-----	------

Description: Code designating the system/method of code structure used for Identification Code (67)

CodeList Summary (Total Codes: 241, Included: 1)

Code Name

92 Assigned by Buyer or Buyer's Agent

N104	67	Identification Code	X	AN	2/80	Used
------	----	----------------------------	---	----	------	------

Description: Code identifying a party or other code

Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

Comments:

1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
2. N105 and N106 further define the type of entity in N101.

N3 Party Location

Pos: 3200	Max: 2
Heading - Mandatory	
Loop: N1	Elements: 2

User Option (Usage): Must use

Purpose: To specify the location of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N301	166	Address Information	M	AN	1/55	Must use
		Description: Address information				
N302	166	Address Information	O	AN	1/55	Used
		Description: Address information				

N4 Geographic Location

Pos: 3300	Max: 1
Heading - Mandatory	
Loop: N1	Elements: 4

User Option (Usage): Must use

Purpose: To specify the geographic place of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N401	19	City Name	M	AN	2/30	Must use
		Description: Free-form text for city name				
N402	156	State or Province Code	O	ID	2/2	Used
		Description: Code (Standard State/Province) as defined by appropriate government agency				
N403	116	Postal Code	M	ID	3/15	Must use
		Description: Code defining international postal zone code excluding punctuation and blanks (zip code for United States)				
N404	26	Country Code	O	ID	2/3	Used
		Description: Code identifying the country				

Syntax Rules:

1. E0207 - Only one of N402 or N407 may be present.
2. C0605 - If N406 is present, then N405 is required.
3. C0704 - If N407 is present, then N404 is required.

Comments:

1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2. N402 is required only if city name (N401) is in the U.S. or Canada.

PER Administrative Communications Contact

Pos: 3500	Max: 1
Heading - Optional	
Loop: N1	Elements: 6

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PER01	366	Contact Function Code	M	ID	2/2	Must use
<p>Description: Code identifying the major duty or responsibility of the person or group named</p> <p>CodeList Summary (Total Codes: 238, Included: 1)</p> <p><u>Code</u> <u>Name</u></p> <p>IC Information Contact</p>						
PER02	93	Name	O	AN	1/60	Used
<p>Description: Free-form name</p>						
PER03	365	Communication Number Qualifier	O	ID	2/2	Used
<p>Description: Code identifying the type of communication number</p> <p>CodeList Summary (Total Codes: 42, Included: 2)</p> <p><u>Code</u> <u>Name</u></p> <p>EM Electronic Mail</p> <p>TE Telephone</p>						
PER04	364	Communication Number	O	AN	1/256	Used
<p>Description: Complete communications number including country or area code when applicable</p>						
PER05	365	Communication Number Qualifier	O	ID	2/2	Used
<p>Description: Code identifying the type of communication number</p> <p>CodeList Summary (Total Codes: 42, Included: 2)</p> <p><u>Code</u> <u>Name</u></p> <p>EM Electronic Mail</p> <p>TE Telephone</p>						
PER06	364	Communication Number	O	AN	1/256	Used
<p>Description: Complete communications number including country or area code when applicable</p>						

Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

Loop Line Item Change

Pos: 0100 Repeat: >1
 Optional
 Loop: POC Elements: N/A

User Option (Usage): Used

Purpose: To specify changes to a line item

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	POC	Line Item Change	O	1		Used
0500		Loop PID	M		1000	Must use
1000	REF	Reference Information	O	1		Used
1300		Loop SAC	O		25	Used
3200		Loop N9	O		1000	Used
5900		Loop AMT	O		>1	Used

POC Line Item Change

Pos: 0100 Max: 1
 Detail - Optional
 Loop: POC Elements: 12

User Option (Usage): Used

Purpose: To specify changes to a line item

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
POC01	350	Assigned Identification	O	AN	1/20	Used
Description: Alphanumeric characters assigned for differentiation within a transaction set						
POC02	670	Change or Response Type Code	M	ID	2/2	Must use
Description: Code specifying the type of change to the line item						
CodeList Summary (Total Codes: 30, Included: 4)						
<u>Code</u> <u>Name</u>						
AI Add Additional Item(s)						
CA Changes To Line Items						
DI Delete Item(s)						
RZ Replace All Values						
POC03	380	Quantity	M	R	1/15	Must use
Description: Numeric value of quantity						
User Note 1: <i>When BCH01=05, only this value will be sent and it is the new order quantity.</i>						
<i>When BCH0=04, this value will be the original quantity.</i>						
POC04	671	Quantity Left to Receive	O	R	1/9	Used
Description: Quantity left to receive as qualified by the unit of measure						
User Note 1: <i>Will only be sent when BCH01=04 and will represent the new order quantity</i>						
POC05	C001	Composite Unit of Measure	X	Comp		Used
Description: To identify a composite unit of measure (See Figures Appendix for examples of use)						
POC05-01	355	Unit or Basis for Measurement Code	M	ID	2/2	Must use
Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken						
CodeList Summary (Total Codes: 844, Included: 1)						
<u>Code</u> <u>Name</u>						
EA Each						
POC06	212	Unit Price	M	R	1/17	Must use
Description: Price per unit of product, service, commodity, etc.						
POC08	235	Product/Service ID Qualifier	M	ID	2/2	Must use
Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)						

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
		CodeList Summary (Total Codes: 519, Included: 1)				
		Code Name				
		BP				Buyer's Part Number
POC09	234	Product/Service ID	M	AN	1/48	Must use
		Description: Identifying number for a product or service				
POC10	235	Product/Service ID Qualifier	O	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 2)				
		Code Name				
		UP				UCC - 12
		VP				Vendor's (Seller's) Part Number
POC11	234	Product/Service ID	O	AN	1/48	Used
		Description: Identifying number for a product or service				
POC12	235	Product/Service ID Qualifier	O	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 2)				
		Code Name				
		UP				UCC - 12
		VP				Vendor's (Seller's) Part Number
POC13	234	Product/Service ID	O	AN	1/48	Used
		Description: Identifying number for a product or service				

Syntax Rules:

1. P0305 - If either POC03 or POC05 is present, then the other is required.
2. C0405 - If POC04 is present, then POC05 is required.
3. C0706 - If POC07 is present, then POC06 is required.
4. P0809 - If either POC08 or POC09 is present, then the other is required.
5. P1011 - If either POC10 or POC11 is present, then the other is required.
6. P1213 - If either POC12 or POC13 is present, then the other is required.
7. P1415 - If either POC14 or POC15 is present, then the other is required.
8. P1617 - If either POC16 or POC17 is present, then the other is required.
9. P1819 - If either POC18 or POC19 is present, then the other is required.
10. P2021 - If either POC20 or POC21 is present, then the other is required.
11. P2223 - If either POC22 or POC23 is present, then the other is required.
12. P2425 - If either POC24 or POC25 is present, then the other is required.
13. P2627 - If either POC26 or POC27 is present, then the other is required.

Semantics:

1. POC01 is the purchase order line item identification.

2. POC03 is quantity ordered.

Loop Product/Item Description

Pos: 0500	Repeat: 1000
Mandatory	
Loop: PID	Elements: N/A

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0500	PID	Product/Item Description	M	1		Must use

PID Product/Item Description

Pos: 0500	Max: 1
Detail - Mandatory	
Loop: PID	Elements: 3

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	M	ID	1/1	Must use

Description: Code indicating the format of a description

CodeList Summary (Total Codes: 3, Included: 1)

Code Name

F Free-form

PID02	750	Product/Process Characteristic Code	M	ID	2/3	Must use
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Description: Code identifying the general class of a product or process characteristic

CodeList Summary (Total Codes: 238, Included: 1)

Code Name

08 Product

PID05	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. C0403 - If PID04 is present, then PID03 is required.
2. R0405 - At least one of PID04 or PID05 is required.
3. C0703 - If PID07 is present, then PID03 is required.
4. C0804 - If PID08 is present, then PID04 is required.
5. C0905 - If PID09 is present, then PID05 is required.

Semantics:

1. Use PID03 to indicate the organization that publishes the code list being referred to.
2. PID04 should be used for industry-specific product description codes.
3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
4. PID09 is used to identify the language being used in PID05.

Comments:

1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
3. PID07 specifies the individual code list of the agency specified in PID03.

REF Reference Information

Pos: 1000	Max: 1
Detail - Optional	
Loop: POC	Elements: 2

User Option (Usage): Used

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

DP Department Number

REF02	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1300	Repeat: 25
Optional	
Loop: SAC	Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
1300	SAC	Service, Promotion, Allowance, or Charge Information	O	1		Used

User Note 1:

When the SAC segment is sent on the 860, it should be echoed back or updated on the purchase order acknowledgement (855) and sent on the invoice (810)

SAC Service, Promotion, Allowance, or Charge Information

Pos: 1300	Max: 1
Detail - Optional	
Loop: SAC	Elements: 4

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use

Description: Code which indicates an allowance or charge for the service specified

CodeList Summary (Total Codes: 7, Included: 2)

Code Name

- A Allowance
- C Charge

SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
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Description: Code identifying the service, promotion, allowance, or charge

CodeList Summary (Total Codes: 1090, Included: 15)

Code Name

- A260 Advertising Allowance
- B840 Customer Account Identification
- B870 Customs Charge
- C000 Defective Allowance
- C220 Development Charge
- D170 Free Goods
- D240 Freight
- D242 Freight, International
- D530 Hazardous Cargo Charge
- F800 Promotional Allowance
- F970 Rebate
- G290 Regulatory Fee
- I170 Trade Discount
- X014 Prepaid Amount
- ZZZZ Mutually Defined

SAC05	610	Amount	M	N2	1/15	Must use
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Description: Monetary amount

SAC15	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. R0203 - At least one of SAC02 or SAC03 is required.
2. P0304 - If either SAC03 or SAC04 is present, then the other is required.
3. P0607 - If either SAC06 or SAC07 is present, then the other is required.
4. P0910 - If either SAC09 or SAC10 is present, then the other is required.
5. C1110 - If SAC11 is present, then SAC10 is required.
6. C1413 - If SAC14 is present, then SAC13 is required.
7. C1615 - If SAC16 is present, then SAC15 is required.

Semantics:

1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2. SAC05 is the total amount for the service, promotion, allowance, or charge.
3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
4. SAC08 is the allowance or charge rate per unit.
5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
9. SAC16 is used to identify the language being used in SAC15.

Comments:

1. SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction with SAC03 to further define SAC02.
2. In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

Loop Extended Reference Information

Pos: 3200	Repeat: 1000
Optional	
Loop: N9	Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
3200	N9	Extended Reference Information	O	1		Used
3260	MTX	Text	O	>1		Used

N9 Extended Reference Information

Pos: 3200	Max: 1
Detail - Optional	
Loop: N9	Elements: 2

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

L1 Letters or Notes

N902	127	Reference Identification	X	AN	1/50	Used
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

User Note 1:

GEN: General Notes

Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

MTX Text

Pos: 3260	Max: >1
Detail - Optional	
Loop: N9	Elements: 1

User Option (Usage): Used

Purpose: To specify textual data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MTX02	1551	Textual Data	X	AN	1/4096	Used

Description: To transmit large volumes of message text

Syntax Rules:

1. C0102 - If MTX01 is present, then MTX02 is required.
2. C0302 - If MTX03 is present, then MTX02 is required.
3. C0504 - If MTX05 is present, then MTX04 is required.

Semantics:

1. MTX05 is the number of lines to advance before printing.

Comments:

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

Loop Monetary Amount Information

Pos: 5900	Repeat: >1
Optional	
Loop: AMT	Elements: N/A

User Option (Usage): Used

Purpose: To indicate the total monetary amount

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
5900	AMT	Monetary Amount Information	O	1		Used

AMT Monetary Amount Information

Pos: 5900 Max: 1
 Detail - Optional
 Loop: AMT Elements: 2

User Option (Usage): Used

Purpose: To indicate the total monetary amount

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
AMT01	522	Amount Qualifier Code	M	ID	1/3	Must use

Description: Code to qualify amount

CodeList Summary (Total Codes: 1765, Included: 1)

<u>Code</u>	<u>Name</u>
1	Line Item Total

AMT02	782	Monetary Amount	M	R	1/18	Must use
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Description: Monetary amount

Loop Transaction Totals

Pos: 0100 Repeat: 1
 Mandatory
 Loop: CTT Elements: N/A

User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	CTT	Transaction Totals	M	1		Must use
0200	AMT	Monetary Amount Information	O	5		Used

CTT Transaction Totals

Pos: 0100	Max: 1
Summary - Mandatory	
Loop: CTT	Elements: 1

User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	M	N0	1/6	Must use

Description: Total number of line items in the transaction set

Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

AMT Monetary Amount Information

Pos: 0200 Max: 5
 Summary - Optional
 Loop: CTT Elements: 2

User Option (Usage): Used

Purpose: To indicate the total monetary amount

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
AMT01	522	Amount Qualifier Code	M	ID	1/3	Must use

Description: Code to qualify amount

CodeList Summary (Total Codes: 1765, Included: 1)

Code Name

TT Total Transaction Amount

AMT02	782	Monetary Amount	M	R	1/18	Must use
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Description: Monetary amount

SE Transaction Set Trailer

Pos: 0300	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	Number of Included Segments	M	N0	1/10	Must use
		Description: Total number of segments included in a transaction set including ST and SE segments				
SE02	329	Transaction Set Control Number	M	AN	4/9	Must use
		Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				

Comments:

1. SE is the last segment of each transaction set.

865 Purchase Order Change Acknowledgment

**X12/V5010/865: 865 Purchase Order Change Acknowledgment/Request - Seller
Initiated**

Version: 1.0

Author:	SPS Commerce
Company:	Sally Beauty Holdings, Inc
Publication:	12/12/2018
Notes:	

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865 Purchase Order Change Acknowledgment/Request - Seller Initiated

Functional Group=**CA**

Purpose: This X12 Transaction Set contains the format and establishes the data contents of the Purchase Order Change Acknowledgment/Request - Seller Initiated Transaction Set (865) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to convey acceptance or rejection of changes to a previously submitted purchase order by the seller or to notify the buyer of changes initiated by the seller to a previously submitted purchase order by the seller.

Heading:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	ST	Transaction Set Header	M	1			Must use
0200	BCA	Beginning Segment for Purchase Order Change Acknowledgment	M	1			Must use
0500	REF	Reference Information	M	2			Must use
LOOP ID - N9					10		
2800	N9	Extended Reference Information	M	1			Must use
2900	MTX	Text	M	>1			Must use

Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
LOOP ID - CTT					1	N3/0100L	
0100	CTT	Transaction Totals	O	1		N3/0100	Used
0300	SE	Transaction Set Trailer	M	1			Must use

Notes:

- 3/0100L Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.
- 3/0100 Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

General Usage:

Sally Beauty Supply is requiring suppliers to provide confirmation of receipt and management of order changes or cancelations through the use of the Purchase Order Change Acknowledgement. The transaction data will be sent by the suppliers for all electronically created change orders.

The suppliers are required to send an 865 as soon as they receive the purchase order change.

If the suppliers are rejecting the POC (860), suppliers are to provide Sally Beauty another PO Acknowledgement (855) indicating a requested change based on the reason for the rejection.

ST Transaction Set Header

Pos: 0100	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

Description: Code uniquely identifying a Transaction Set

CodeList Summary (Total Codes: 318, Included: 1)

Code Name

865 Purchase Order Change Acknowledgment/Request - Seller Initiated

ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
------	-----	--------------------------------	---	----	-----	----------

Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

Semantics:

1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

BCA Beginning Segment for Purchase Order Change Acknowledgment

Pos: 0200	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 6

User Option (Usage): Must use

Purpose: To indicate the beginning of the Purchase Order Change Acknowledgment Transaction Set and transmit identifying numbers and dates

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BCA01	353	Transaction Set Purpose Code	M	ID	2/2	Must use

Description: Code identifying purpose of transaction set

CodeList Summary (Total Codes: 66, Included: 1)

Code Name

00 Original

BCA02	587	Acknowledgment Type	M	ID	2/2	Must use
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Description: Code specifying the type of acknowledgment

CodeList Summary (Total Codes: 15, Included: 2)

Code Name

AK Acknowledge - No Detail or Change

RJ Rejected - No Detail

BCA03	324	Purchase Order Number	M	AN	1/22	Must use
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Description: Identifying number for Purchase Order assigned by the orderer/purchaser

BCA06	373	Date	M	DT	8/8	Must use
-------	-----	------	---	----	-----	----------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: *Purchase Order Date*

BCA11	373	Date	M	DT	8/8	Must use
-------	-----	------	---	----	-----	----------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: *Purchase Order Change Date*

BCA12	373	Date	M	DT	8/8	Must use
-------	-----	------	---	----	-----	----------

Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: *POChangeAcknowledgeDate*

Semantics:

1. BCA06 is the date assigned by the purchaser to purchase order.
2. BCA09 is the seller's order number.
3. BCA10 is the date assigned by the sender to the acknowledgment.

4. BCA11 is the date of the purchase order change request.
5. BCA12 is the order change acknowledgment date.

REF Reference Information

Pos: 0500	Max: 2
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 2)

Code Name

CO	Customer Order Number
IA	Internal Vendor Number

User Note 1:

Mandatory

REF02	127	Reference Identification	X	AN	1/50	Used
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

Loop Extended Reference Information

Pos: 2800	Repeat: 10
Conditional	
Loop: N9	Elements: N/A

User Option (Usage): Used

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
2800	N9	Extended Reference Information	M	1		Must use
2900	MTX	Text	M	>1		Must use

User Note 1:

Conditional - If the Purchase Order Change is being rejected (BCA02 = RJ), include a note as to why.

N9 Extended Reference Information

Pos: 2800	Max: 1
Heading - Mandatory	
Loop: N9	Elements: 2

User Option (Usage): Must use

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N901	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

L1 Letters or Notes

N902	127	Reference Identification	X	AN	1/50	Used
------	-----	--------------------------	---	----	------	------

Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

User Note 1:

N902 will contain one of the following 3 characters codes to identify the type of note to follow in MTX02.

. GEN: General Note

Syntax Rules:

1. R0203 - At least one of N902 or N903 is required.
2. C0605 - If N906 is present, then N905 is required.

Semantics:

1. N906 reflects the time zone which the time reflects.
2. N907 contains data relating to the value cited in N902.

MTX Text

Pos: 2900	Max: >1
Heading - Mandatory	
Loop: N9	Elements: 1

User Option (Usage): Must use

Purpose: To specify textual data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MTX02	1551	Textual Data	X	AN	1/4096	Used

Description: To transmit large volumes of message text

Syntax Rules:

1. C0102 - If MTX01 is present, then MTX02 is required.
2. C0302 - If MTX03 is present, then MTX02 is required.
3. C0504 - If MTX05 is present, then MTX04 is required.

Semantics:

1. MTX05 is the number of lines to advance before printing.

Comments:

1. If MTX04 is "AA - Advance the specific number of lines before print", then MTX05 is required.

Loop Transaction Totals

Pos: 0100	Repeat: 1
Optional	
Loop: CTT	Elements: N/A

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	CTT	Transaction Totals	O	1		Used

CTT Transaction Totals

Pos: 0100	Max: 1
Summary - Optional	
Loop: CTT	Elements: 1

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	M	N0	1/6	Must use

Description: Total number of line items in the transaction set

Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

SE Transaction Set Trailer

Pos: 0300	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	Number of Included Segments	M	N0	1/10	Must use
		Description: Total number of segments included in a transaction set including ST and SE segments				
SE02	329	Transaction Set Control Number	M	AN	4/9	Must use
		Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				

Comments:

1. SE is the last segment of each transaction set.

856 Ship Notice/Manifest

X12/V5010/856: 856 Ship Notice/Manifest

Author:	SPS Commerce
Company:	Sally Beauty Holdings, Inc
Publication:	12/18/2018
Notes:	

856 Ship Notice/Manifest

Functional Group=SH

Purpose: This X12 Transaction Set contains the format and establishes the data contents of the Ship Notice/Manifest Transaction Set (856) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to list the contents of a shipment of goods as well as additional information relating to the shipment, such as order information, product description, physical characteristics, type of packaging, marking, carrier information, and configuration of goods within the transportation equipment. The transaction set enables the sender to describe the contents and configuration of a shipment in various levels of detail and provides an ordered flexibility to convey information. The sender of this transaction is the organization responsible for detailing and communicating the contents of a shipment, or shipments, to one or more receivers of the transaction set. The receiver of this transaction set can be any organization having an interest in the contents of a shipment or information about the contents of a shipment.

Heading:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	ST	Transaction Set Header	M	1			Must use
0200	BSN	Beginning Segment for Ship Notice	M	1			Must use

Detail:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
LOOP ID - HL					<u>1</u>	<u>C2/0100L</u>	
0100	HL	Hierarchical Level	M	1		C2/0100	Must use
1100	TD1	Carrier Details (Quantity and Weight)	M	1			Must use
1200	TD5	Carrier Details (Routing Sequence/Transit Time)	M	1			Must use
1500	REF	Reference Information	M	2			Must use
1510	PER	Administrative Communications Contact	O	1			Used
2000	DTM	Date/Time Reference	M	2			Must use
2100	FOB	F.O.B. Related Instructions	M	1			Must use
LOOP ID - N1					<u>2</u>		
2200	N1	Party Identification	M	1			Must use
2400	N3	Party Location	M	2			Must use
2500	N4	Geographic Location	M	1			Must use
2700	PER	Administrative Communications Contact	O	1			Used
LOOP ID - HL					<u>1</u>	<u>C2/0100L</u>	
0100	HL	Hierarchical Level	M	1		C2/0100	Must use
0500	PRF	Purchase Order Reference	M	1			Must use
1200	TD5	Carrier Details (Routing Sequence/Transit Time)	M	12			Must use
1500	REF	Reference Information	M	3			Must use
LOOP ID - HL					<u>200000</u>	<u>C2/0100L</u>	
0100	HL	Hierarchical Level	M	1		C2/0100	Must use
1900	MAN	Marks and Numbers Information	M	100			Must use
LOOP ID - HL					<u>200000</u>	<u>C2/0100L</u>	

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	HL	Hierarchical Level	M	1		C2/0100	Must use
0200	LIN	Item Identification	M	1			Must use
0300	SN1	Item Detail (Shipment)	M	1			Must use
0700	PID	Product/Item Description	M	2			Must use
1500	REF	Reference Information	O	>1			Used
2000	DTM	Date/Time Reference	O	1			Used

Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	CTT	Transaction Totals	O	1		N3/0100	Used
0200	SE	Transaction Set Trailer	M	1			Must use

Notes:

3/0100 Number of line items (CTT01) is the accumulation of the number of HL segments. If used, hash total (CTT02) is the sum of the value of units shipped (SN102) for each SN1 segment.

Comments:

- 2/0100L The HL segment is the only mandatory segment within the HL loop, and by itself, the HL segment has no meaning.
- 2/0100 The HL segment is the only mandatory segment within the HL loop, and by itself, the HL segment has no meaning.
- 2/0100L The HL segment is the only mandatory segment within the HL loop, and by itself, the HL segment has no meaning.
- 2/0100 The HL segment is the only mandatory segment within the HL loop, and by itself, the HL segment has no meaning.
- 2/0100L The HL segment is the only mandatory segment within the HL loop, and by itself, the HL segment has no meaning.
- 2/0100 The HL segment is the only mandatory segment within the HL loop, and by itself, the HL segment has no meaning.
- 2/0100L The HL segment is the only mandatory segment within the HL loop, and by itself, the HL segment has no meaning.
- 2/0100 The HL segment is the only mandatory segment within the HL loop, and by itself, the HL segment has no meaning.

General Usage:

Advance Ship Notices – As confirmation of shipment and content information for visibility and automation of receiving, trading partners will be required to provide the ASN/Ship Notice details for all electronically created orders sent through SPS. The data will be captured for Trading Partner Intelligence functionality, Online Reporting, as well as forwarded to Retailer using the agreed upon file format. This information will be used as confirmation of shipment and content details in advance of the receipt of the orders. Retailer will support the Pick and Pack ASN Structure and each ASN will represent a single shipment (Ship-To location). Trading Partners will be expected to include all PO's physically in a single Shipment/Trailer/Container within a single ASN data feed. Details on expectations of trading partners are below:

For Store or DC shipments, Trading Partners can send the ASN data in -

- *SOTI (Shipment, Order, Tare/Pallet, Item - Primarily used for single SKU Pallets) format. With this format, the Trading Partner is indicating they have provided the GS1 Shipping label at the pallet level and that the ASN data contains that barcode number.*
- *SOPi (Shipment, Order, Pack/Carton, Item - used for loose Cartons and pallets containing more than one SKU) format. With this format, the Trading Partner is indicating they have provided the GS1 Shipping label at the Carton level and that the ASN data contains that barcode number.*

Note:

- *For those shipments that are palletized –*

o Retailer requires that all cartons be labeled and the SSCC information be provided at the pack level when the Pallet contains multiple SKU's. Products will be requires to be packed in layers within the pallet by (i.e. 4 SKU on a pallet would be 4 different labels, one per layer/SKU) the SSCC number can be at either the pallet or carton pack levels.

o Retailers supports trading partners packing multiple orders per pallet. Suppliers will be required to pack PO/SKU in layers and each carton labeled and send SOPI ASN structure. (Note: Sally Beauty will not allow mixed order cartons)

For Drop Ship end consumer shipments, Suppliers will be required to:

- *Include a single PO shipped to the end consumer within that single ASN data feed*

Change History:

09/19/2019

-Removed the FOB01 code of 'TP'

-Made the TD502/TD503 required.

ST Transaction Set Header

Pos: 0100	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

Description: Code uniquely identifying a Transaction Set

CodeList Summary (Total Codes: 318, Included: 1)

Code Name

856 Ship Notice/Manifest

ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
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Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

Semantics:

1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

BSN Beginning Segment for Ship Notice

Pos: 0200	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 4

User Option (Usage): Must use

Purpose: To transmit identifying numbers, dates, and other basic data relating to the transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BSN01	353	Transaction Set Purpose Code	M	ID	2/2	Must use

Description: Code identifying purpose of transaction set

CodeList Summary (Total Codes: 66, Included: 2)

Code Name

00 Original

User Note 1:

Used for Bulk orders

06 Confirmation

User Note 1:

Used for Drop Ship orders

BSN02	396	Shipment Identification	M	AN	2/30	Must use
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Description: A unique control number assigned by the original shipper to identify a specific shipment

User Note 1: *Unique Shipment ID Number*

BSN03	373	Date	M	DT	8/8	Must use
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Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1: *ASN create date*

BSN04	337	Time	M	TM	4/8	Must use
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Description: Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)

User Note 1: *ASN create time*

Syntax Rules:

1. C0706 - If BSN07 is present, then BSN06 is required.

Semantics:

1. BSN03 is the date the shipment transaction set is created.
2. BSN04 is the time the shipment transaction set is created.
3. BSN06 is limited to shipment related codes.

Comments:

1. BSN06 and BSN07 differentiate the functionality of use for the transaction set.

Loop Hierarchical Level - SHIPMENT

Pos: 0100	Repeat: 1
Mandatory	
Loop: HL	Elements: N/A

User Option (Usage): Must use

Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	HL	Hierarchical Level	M	1		Must use
1100	TD1	Carrier Details (Quantity and Weight)	M	1		Must use
1200	TD5	Carrier Details (Routing Sequence/Transit Time)	M	1		Must use
1500	REF	Reference Information	M	2		Must use
1510	PER	Administrative Communications Contact	O	1		Used
2000	DTM	Date/Time Reference	M	2		Must use
2100	FOB	F.O.B. Related Instructions	M	1		Must use
2200		Loop N1	M		2	Must use
0100		Loop HL	M		1	Must use

HL Hierarchical Level

Pos: 0100	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 2

User Option (Usage): Must use

Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
HL01	628	Hierarchical ID Number	M	AN	1/12	Must use

Description: A unique number assigned by the sender to identify a particular data segment in a hierarchical structure

HL03	735	Hierarchical Level Code	M	ID	1/2	Must use
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Description: Code defining the characteristic of a level in a hierarchical structure

CodeList Summary (Total Codes: 250, Included: 1)

Code Name

S Shipment

Comments:

1. The HL segment is used to identify levels of detail information using a hierarchical structure, such as relating line-item data to shipment data, and packaging data to line-item data.
2. The HL segment defines a top-down/left-right ordered structure.
3. HL01 shall contain a unique alphanumeric number for each occurrence of the HL segment in the transaction set. For example, HL01 could be used to indicate the number of occurrences of the HL segment, in which case the value of HL01 would be "1" for the initial HL segment and would be incremented by one in each subsequent HL segment within the transaction.
4. HL02 identifies the hierarchical ID number of the HL segment to which the current HL segment is subordinate.
5. HL03 indicates the context of the series of segments following the current HL segment up to the next occurrence of an HL segment in the transaction. For example, HL03 is used to indicate that subsequent segments in the HL loop form a logical grouping of data referring to shipment, order, or item-level information.
6. HL04 indicates whether or not there are subordinate (or child) HL segments related to the current HL segment.

TD1 Carrier Details (Quantity and Weight)

Pos: 1100	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 5

User Option (Usage): Must use

Purpose: To specify the transportation details relative to commodity, weight, and quantity

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
TD101	103	Packaging Code	M	AN	3/5	Must use

Description: Code identifying the type of packaging; Part 1: Packaging Form, Part 2: Packaging Material; if the Data Element is used, then Part 1 is always required

CodeList Summary (Total Codes: 154, Included: 2)

Code Name

CTN Carton

PLT Pallet

TD102	80	Lading Quantity	M	N0	1/7	Must use
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Description: Number of units (pieces) of the lading commodity

TD106	187	Weight Qualifier	M	ID	1/2	Must use
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Description: Code defining the type of weight

CodeList Summary (Total Codes: 52, Included: 1)

Code Name

G Gross Weight

TD107	81	Weight	M	R	1/10	Must use
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Description: Numeric value of weight

TD108	355	Unit or Basis for Measurement Code	M	ID	2/2	Must use
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Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

CodeList Summary (Total Codes: 844, Included: 1)

Code Name

LB Pound

Syntax Rules:

1. C0102 - If TD101 is present, then TD102 is required.
2. C0304 - If TD103 is present, then TD104 is required.
3. C0607 - If TD106 is present, then TD107 is required.
4. P0708 - If either TD107 or TD108 is present, then the other is required.
5. P0910 - If either TD109 or TD110 is present, then the other is required.

TD5 Carrier Details (Routing Sequence/Transit Time)

Pos: 1200	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 3

User Option (Usage): Must use

Purpose: To specify the carrier and sequence of routing and provide transit time information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>				
TD502	66	Identification Code Qualifier	M	ID	1/2	Must use				
<p>Description: Code designating the system/method of code structure used for Identification Code (67)</p> <p>CodeList Summary (Total Codes: 241, Included: 1)</p> <table border="1"> <thead> <tr> <th><u>Code</u></th> <th><u>Name</u></th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Standard Carrier Alpha Code (SCAC)</td> </tr> </tbody> </table>							<u>Code</u>	<u>Name</u>	2	Standard Carrier Alpha Code (SCAC)
<u>Code</u>	<u>Name</u>									
2	Standard Carrier Alpha Code (SCAC)									
TD503	67	Identification Code	M	AN	2/80	Must use				
<p>Description: Code identifying a party or other code</p> <p>User Note 1: SCAC <i>Min/ Max = 2/4</i></p>										
TD505	387	Routing	O	AN	1/35	Used				
<p>Description: Free-form description of the routing or requested routing for shipment, or the originating carrier's identity</p> <p>User Note 1: Carrier Routing / Name</p>										

Syntax Rules:

1. R0204050612 - At least one of TD502, TD504, TD505, TD506 or TD512 is required.
2. C0203 - If TD502 is present, then TD503 is required.
3. C0708 - If TD507 is present, then TD508 is required.
4. C1011 - If TD510 is present, then TD511 is required.
5. C1312 - If TD513 is present, then TD512 is required.
6. C1413 - If TD514 is present, then TD513 is required.
7. C1512 - If TD515 is present, then TD512 is required.

Semantics:

1. TD515 is the country where the service is to be performed.

Comments:

1. When specifying a routing sequence to be used for the shipment movement in lieu of specifying each carrier within the movement, use TD502 to identify the party responsible for defining the routing sequence, and use TD503 to identify the actual routing sequence, specified by the party identified in TD502.

REF Reference Information

Pos: 1500	Max: 2
Detail - Mandatory	
Loop: HL	Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

Ref	Id	Element Name	Req	Type	Min/Max	Usage
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 3)

Code Name

2I Tracking Number

User Note 1:

One of either Bill Of Lading Number or Carrier Pro Number or Tracking Number is required

BM Bill of Lading Number

User Note 1:

One of either Bill Of Lading Number or Carrier Pro Number or Tracking Number is required

CN Carrier's Reference Number (PRO/Invoice)

User Note 1:

One of either Bill Of Lading Number or Carrier Pro Number or Tracking Number is required

REF02	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

User Note 1:

One of the following must be present:

The Bill of Lading Number (BM), Carrier Pro Number (CN) or Small Package Tracking # (2I).

Bill of lading (BM) or Carrier Pro numbers (CN) are required for Truck Load and Less than Truck Load Shipments (Common Carrier moves).

For parcel carrier shipments, Carrier Assigned Package number (2I) is required. Do not send both.

PER Administrative Communications Contact

Pos: 1510	Max: 1
Detail - Optional	
Loop: HL	Elements: 6

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PER01	366	Contact Function Code	M	ID	2/2	Must use
Description: Code identifying the major duty or responsibility of the person or group named						
CodeList Summary (Total Codes: 238, Included: 1)						
Code Name						
IC Information Contact						
PER02	93	Name	O	AN	1/60	Used
Description: Free-form name						
PER03	365	Communication Number Qualifier	X	ID	2/2	Used
Description: Code identifying the type of communication number						
CodeList Summary (Total Codes: 42, Included: 1)						
Code Name						
TE Telephone						
PER04	364	Communication Number	X	AN	1/256	Used
Description: Complete communications number including country or area code when applicable						
PER05	365	Communication Number Qualifier	X	ID	2/2	Used
Description: Code identifying the type of communication number						
CodeList Summary (Total Codes: 42, Included: 1)						
Code Name						
EM Electronic Mail						
PER06	364	Communication Number	X	AN	1/256	Used
Description: Complete communications number including country or area code when applicable						

Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

DTM Date/Time Reference

Pos: 2000	Max: 2
Detail - Mandatory	
Loop: HL	Elements: 2

User Option (Usage): Must use

Purpose: To specify pertinent dates and times

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

Description: Code specifying type of date or time, or both date and time

CodeList Summary (Total Codes: 1280, Included: 2)

Code Name

011 Shipped

User Note 1:

Mandatory

067 Current Schedule Delivery

User Note 1:

Optional

DTM02	373	Date	M	DT	8/8	Must use
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Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.
2. C0403 - If DTM04 is present, then DTM03 is required.
3. P0506 - If either DTM05 or DTM06 is present, then the other is required.

FOB F.O.B. Related Instructions

Pos: 2100	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 3

User Option (Usage): Must use

Purpose: To specify transportation instructions relating to shipment

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
FOB01	146	Shipment Method of Payment	M	ID	2/2	Must use

Description: Code identifying payment terms for transportation charges

CodeList Summary (Total Codes: 31, Included: 2)

Code Name

CC Collect
PP Prepaid (by Seller)

FOB02	309	Location Qualifier	X	ID	1/2	Used
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Description: Code identifying type of location

CodeList Summary (Total Codes: 184, Included: 2)

Code Name

DE Destination (Shipping)
PE Port of Entry

FOB03	352	Description	X	AN	1/80	Used
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. C0302 - If FOB03 is present, then FOB02 is required.
2. C0405 - If FOB04 is present, then FOB05 is required.
3. C0706 - If FOB07 is present, then FOB06 is required.
4. C0809 - If FOB08 is present, then FOB09 is required.
5. P0203 - If either FOB02 or FOB03 is present, then the other is required.

Semantics:

1. FOB01 indicates which party will pay the carrier.
2. FOB02 is the code specifying transportation responsibility location.
3. FOB06 is the code specifying the title passage location.
4. FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

Loop Party Identification

Pos: 2200 Repeat: 2
 Mandatory
 Loop: N1 Elements: N/A

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
2200	N1	Party Identification	M	1		Must use
2400	N3	Party Location	M	2		Must use
2500	N4	Geographic Location	M	1		Must use
2700	PER	Administrative Communications Contact	O	1		Used

N1 Party Identification

Pos: 2200	Max: 1
Detail - Mandatory	
Loop: N1	Elements: 4

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N101	98	Entity Identifier Code	M	ID	2/3	Must use

Description: Code identifying an organizational entity, a physical location, property or an individual

CodeList Summary (Total Codes: 1500, Included: 2)

Code Name

SF Ship From

User Note 1:

Mandatory

ST Ship To

User Note 1:

Mandatory

N102	93	Name	M	AN	1/60	Must use
------	----	------	---	----	------	----------

Description: Free-form name

N103	66	Identification Code Qualifier	X	ID	1/2	Used
------	----	-------------------------------	---	----	-----	------

Description: Code designating the system/method of code structure used for Identification Code (67)

CodeList Summary (Total Codes: 241, Included: 1)

Code Name

92 Assigned by Buyer or Buyer's Agent

N104	67	Identification Code	O	AN	2/80	Used
------	----	---------------------	---	----	------	------

Description: Code identifying a party or other code

User Note 1: *Return value if sent on the PO.*

Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

Comments:

1. This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party.
2. N105 and N106 further define the type of entity in N101.

N3 Party Location

Pos: 2400	Max: 2
Detail - Mandatory	
Loop: N1	Elements: 2

User Option (Usage): Must use

Purpose: To specify the location of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N301	166	Address Information	M	AN	1/55	Must use
		Description: Address information				
N302	166	Address Information	O	AN	1/55	Used
		Description: Address information				

User Note 1:

While 2 iterations of the N3 segment are available, one iteration must always be present.

N4 Geographic Location

Pos: 2500	Max: 1
Detail - Mandatory	
Loop: N1	Elements: 4

User Option (Usage): Must use

Purpose: To specify the geographic place of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N401	19	City Name	M	AN	2/30	Must use
		Description: Free-form text for city name				
N402	156	State or Province Code	O	ID	2/2	Used
		Description: Code (Standard State/Province) as defined by appropriate government agency				
N403	116	Postal Code	M	ID	3/15	Must use
		Description: Code defining international postal zone code excluding punctuation and blanks (zip code for United States)				
N404	26	Country Code	O	ID	2/3	Used
		Description: Code identifying the country				

Syntax Rules:

1. E0207 - Only one of N402 or N407 may be present.
2. C0605 - If N406 is present, then N405 is required.
3. C0704 - If N407 is present, then N404 is required.

Comments:

1. A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.
2. N402 is required only if city name (N401) is in the U.S. or Canada.

PER Administrative Communications Contact

Pos: 2700	Max: 1
Detail - Optional	
Loop: N1	Elements: 6

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PER01	366	Contact Function Code	M	ID	2/2	Must use
Description: Code identifying the major duty or responsibility of the person or group named						
CodeList Summary (Total Codes: 238, Included: 1)						
Code Name						
IC Information Contact						
PER02	93	Name	O	AN	1/60	Used
Description: Free-form name						
PER03	365	Communication Number Qualifier	X	ID	2/2	Used
Description: Code identifying the type of communication number						
CodeList Summary (Total Codes: 42, Included: 2)						
Code Name						
EM Electronic Mail						
TE Telephone						
PER04	364	Communication Number	X	AN	1/256	Used
Description: Complete communications number including country or area code when applicable						
PER05	365	Communication Number Qualifier	X	ID	2/2	Used
Description: Code identifying the type of communication number						
CodeList Summary (Total Codes: 42, Included: 2)						
Code Name						
EM Electronic Mail						
TE Telephone						
PER06	364	Communication Number	X	AN	1/256	Used
Description: Complete communications number including country or area code when applicable						

Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

Loop Hierarchical Level - ORDER

Pos: 0100	Repeat: 1
Mandatory	
Loop: HL	Elements: N/A

User Option (Usage): Must use

Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	HL	Hierarchical Level	M	1		Must use
0500	PRF	Purchase Order Reference	M	1		Must use
1200	TD5	Carrier Details (Routing Sequence/Transit Time)	M	12		Must use
1500	REF	Reference Information	M	3		Must use
0100		Loop HL	M		200000	Must use

HL Hierarchical Level

Pos: 0100	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 3

User Option (Usage): Must use

Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
HL01	628	Hierarchical ID Number	M	AN	1/12	Must use
Description: A unique number assigned by the sender to identify a particular data segment in a hierarchical structure						
HL02	734	Hierarchical Parent ID Number	M	AN	1/12	Must use
Description: Identification number of the next higher hierarchical data segment that the data segment being described is subordinate to						
HL03	735	Hierarchical Level Code	M	ID	1/2	Must use
Description: Code defining the characteristic of a level in a hierarchical structure						
CodeList Summary (Total Codes: 250, Included: 1)						
<u>Code</u> <u>Name</u>						
O Order						

Comments:

1. The HL segment is used to identify levels of detail information using a hierarchical structure, such as relating line-item data to shipment data, and packaging data to line-item data.
2. The HL segment defines a top-down/left-right ordered structure.
3. HL01 shall contain a unique alphanumeric number for each occurrence of the HL segment in the transaction set. For example, HL01 could be used to indicate the number of occurrences of the HL segment, in which case the value of HL01 would be "1" for the initial HL segment and would be incremented by one in each subsequent HL segment within the transaction.
4. HL02 identifies the hierarchical ID number of the HL segment to which the current HL segment is subordinate.
5. HL03 indicates the context of the series of segments following the current HL segment up to the next occurrence of an HL segment in the transaction. For example, HL03 is used to indicate that subsequent segments in the HL loop form a logical grouping of data referring to shipment, order, or item-level information.
6. HL04 indicates whether or not there are subordinate (or child) HL segments related to the current HL segment.

PRF Purchase Order Reference

Pos: 0500	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 2

User Option (Usage): Must use

Purpose: To provide reference to a specific purchase order

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PRF01	324	Purchase Order Number	M	AN	1/22	Must use
		Description: Identifying number for Purchase Order assigned by the orderer/purchaser				
PRF04	373	Date	M	DT	8/8	Must use
		Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year				
		User Note 1: <i>PO Date</i>				

Semantics:

1. PRF04 is the date assigned by the purchaser to purchase order.

TD5 Carrier Details (Routing Sequence/Transit Time)

Pos: 1200	Max: 12
Detail - Mandatory	
Loop: HL	Elements: 1

User Option (Usage): Must use

Purpose: To specify the carrier and sequence of routing and provide transit time information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
TD506	368	Shipment/Order Status Code	X	ID	2/2	Used

Description: Code indicating the status of an order or shipment or the disposition of any difference between the quantity ordered and the quantity shipped for a line item or transaction

CodeList Summary (Total Codes: 102, Included: 2)

Code Name

CL	Complete
PR	Partial Shipment

Syntax Rules:

1. R0204050612 - At least one of TD502, TD504, TD505, TD506 or TD512 is required.
2. C0203 - If TD502 is present, then TD503 is required.
3. C0708 - If TD507 is present, then TD508 is required.
4. C1011 - If TD510 is present, then TD511 is required.
5. C1312 - If TD513 is present, then TD512 is required.
6. C1413 - If TD514 is present, then TD513 is required.
7. C1512 - If TD515 is present, then TD512 is required.

Semantics:

1. TD515 is the country where the service is to be performed.

Comments:

1. When specifying a routing sequence to be used for the shipment movement in lieu of specifying each carrier within the movement, use TD502 to identify the party responsible for defining the routing sequence, and use TD503 to identify the actual routing sequence, specified by the party identified in TD502.

REF Reference Information

Pos: 1500	Max: 3
Detail - Mandatory	
Loop: HL	Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 3)

Code Name

19 Division Identifier

User Note 1:

Optional

CO Customer Order Number

User Note 1:

Required when sent on the original order.

IA Internal Vendor Number

User Note 1:

Mandatory

REF02	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

User Note 1:

One iteration of the REF segment is required for the internal vendor ID (REF01=IA), and must match what was sent on the PO (EDI 850).

Loop Hierarchical Level - PACK

Pos: 0100	Repeat: 200000
Mandatory	
Loop: HL	Elements: N/A

User Option (Usage): Must use

Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	HL	Hierarchical Level	M	1		Must use
1900	MAN	Marks and Numbers Information	M	100		Must use
0100		Loop HL	M		200000	Must use

HL Hierarchical Level

Pos: 0100	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 3

User Option (Usage): Must use

Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
HL01	628	Hierarchical ID Number	M	AN	1/12	Must use
		Description: A unique number assigned by the sender to identify a particular data segment in a hierarchical structure				
HL02	734	Hierarchical Parent ID Number	M	AN	1/12	Must use
		Description: Identification number of the next higher hierarchical data segment that the data segment being described is subordinate to				
HL03	735	Hierarchical Level Code	M	ID	1/2	Must use

Description: Code defining the characteristic of a level in a hierarchical structure

CodeList Summary (Total Codes: 250, Included: 2)

Code Name

P	Pack
T	Shipping Tare

User Note 1:

Must not span across orders. Same SKU Only

Comments:

1. The HL segment is used to identify levels of detail information using a hierarchical structure, such as relating line-item data to shipment data, and packaging data to line-item data.
2. The HL segment defines a top-down/left-right ordered structure.
3. HL01 shall contain a unique alphanumeric number for each occurrence of the HL segment in the transaction set. For example, HL01 could be used to indicate the number of occurrences of the HL segment, in which case the value of HL01 would be "1" for the initial HL segment and would be incremented by one in each subsequent HL segment within the transaction.
4. HL02 identifies the hierarchical ID number of the HL segment to which the current HL segment is subordinate.
5. HL03 indicates the context of the series of segments following the current HL segment up to the next occurrence of an HL segment in the transaction. For example, HL03 is used to indicate that subsequent segments in the HL loop form a logical grouping of data referring to shipment, order, or item-level information.
6. HL04 indicates whether or not there are subordinate (or child) HL segments related to the current HL segment.

MAN Marks and Numbers Information

Pos: 1900	Max: 100
Detail - Mandatory	
Loop: HL	Elements: 2

User Option (Usage): Must use

Purpose: To indicate identifying marks and numbers for shipping containers

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
MAN01	88	Marks and Numbers Qualifier	M	ID	1/2	Must use

Description: Code specifying the application or source of Marks and Numbers (87)

CodeList Summary (Total Codes: 21, Included: 2)

Code Name

CP Carrier-Assigned Package ID Number

User Note 1:

Required for the Carton Tracking #. Must be used for all small package shipments.

Repeating MAN segments should be used for every Carrier Assigned Tracking Number

GM EAN.UCC Serial Shipping Container Code (SSCC) and Application Identifier

User Note 1:

Required for the GS1-128 20 digit bar code number. Must be used for all bulk shipments.

MAN02	87	Marks and Numbers	M	AN	1/48	Must use
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Description: Marks and numbers used to identify a shipment or parts of a shipment

User Note 1:

When MAN01=CP, this is the small package tracking #. The min/max field length is 1/48.

When MAN01=GM, the min/max field length is 20/20

Syntax Rules:

1. P0405 - If either MAN04 or MAN05 is present, then the other is required.
2. C0605 - If MAN06 is present, then MAN05 is required.

Semantics:

1. MAN01/MAN02 and MAN04/MAN05 may be used to identify two different marks and numbers assigned to the same physical container.
2. When both MAN02 and MAN03 are used, MAN02 is the starting number of a sequential range and MAN03 is the ending number of that range.
3. When both MAN05 and MAN06 are used, MAN05 is the starting number of a sequential range, and MAN06 is the ending number of that range.

Comments:

1. When MAN01 contains code "UC" (U.P.C. Shipping Container Code) and MAN05/MAN06 contain a range of ID numbers, MAN03 is not used. The reason for this is that the U.P.C. Shipping Container code is the same on every carton that is represented in the range in MAN05/MAN06.
2. MAN03 and/or MAN06 are only used when sending a range(s) of ID numbers.
3. When both MAN02/MAN03 and MAN05/MAN06 are used to send ranges of ID numbers, the integrity of the

two ID numbers must be maintained.

User Note 1:

If a single item is being shipped in multiple cartons, each tracking number should be sent in a new MAN iteration.

Loop Hierarchical Level - ITEM

Pos: 0100	Repeat: 200000
Mandatory	
Loop: HL	Elements: N/A

User Option (Usage): Must use

Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	HL	Hierarchical Level	M	1		Must use
0200	LIN	Item Identification	M	1		Must use
0300	SN1	Item Detail (Shipment)	M	1		Must use
0700	PID	Product/Item Description	M	2		Must use
1500	REF	Reference Information	O	>1		Used
2000	DTM	Date/Time Reference	O	1		Used

HL Hierarchical Level

Pos: 0100	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 3

User Option (Usage): Must use

Purpose: To identify dependencies among and the content of hierarchically related groups of data segments

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
HL01	628	Hierarchical ID Number	M	AN	1/12	Must use
Description: A unique number assigned by the sender to identify a particular data segment in a hierarchical structure						
HL02	734	Hierarchical Parent ID Number	M	AN	1/12	Must use
Description: Identification number of the next higher hierarchical data segment that the data segment being described is subordinate to						
HL03	735	Hierarchical Level Code	M	ID	1/2	Must use
Description: Code defining the characteristic of a level in a hierarchical structure						
CodeList Summary (Total Codes: 250, Included: 1)						
<u>Code</u> <u>Name</u>						
I Item						

Comments:

1. The HL segment is used to identify levels of detail information using a hierarchical structure, such as relating line-item data to shipment data, and packaging data to line-item data.
2. The HL segment defines a top-down/left-right ordered structure.
3. HL01 shall contain a unique alphanumeric number for each occurrence of the HL segment in the transaction set. For example, HL01 could be used to indicate the number of occurrences of the HL segment, in which case the value of HL01 would be "1" for the initial HL segment and would be incremented by one in each subsequent HL segment within the transaction.
4. HL02 identifies the hierarchical ID number of the HL segment to which the current HL segment is subordinate.
5. HL03 indicates the context of the series of segments following the current HL segment up to the next occurrence of an HL segment in the transaction. For example, HL03 is used to indicate that subsequent segments in the HL loop form a logical grouping of data referring to shipment, order, or item-level information.
6. HL04 indicates whether or not there are subordinate (or child) HL segments related to the current HL segment.

LIN Item Identification

Pos: 0200	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 7

User Option (Usage): Must use

Purpose: To specify basic item identification data

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
LIN01	350	Assigned Identification	M	AN	1/20	Must use
		Description: Alphanumeric characters assigned for differentiation within a transaction set				
LIN02	235	Product/Service ID Qualifier	M	ID	2/2	Must use
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 1)				
		Code Name				
		BP Buyer's Part Number				
LIN03	234	Product/Service ID	M	AN	1/48	Must use
		Description: Identifying number for a product or service				
LIN04	235	Product/Service ID Qualifier	X	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 2)				
		Code Name				
		UP UCC - 12				
		VP Vendor's (Seller's) Part Number				
LIN05	234	Product/Service ID	X	AN	1/48	Used
		Description: Identifying number for a product or service				
LIN06	235	Product/Service ID Qualifier	X	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 2)				
		Code Name				
		UP UCC - 12				
		VP Vendor's (Seller's) Part Number				
LIN07	234	Product/Service ID	X	AN	1/48	Used
		Description: Identifying number for a product or service				

Syntax Rules:

1. P0405 - If either LIN04 or LIN05 is present, then the other is required.
2. P0607 - If either LIN06 or LIN07 is present, then the other is required.
3. P0809 - If either LIN08 or LIN09 is present, then the other is required.

4. P1011 - If either LIN10 or LIN11 is present, then the other is required.
5. P1213 - If either LIN12 or LIN13 is present, then the other is required.
6. P1415 - If either LIN14 or LIN15 is present, then the other is required.
7. P1617 - If either LIN16 or LIN17 is present, then the other is required.
8. P1819 - If either LIN18 or LIN19 is present, then the other is required.
9. P2021 - If either LIN20 or LIN21 is present, then the other is required.
10. P2223 - If either LIN22 or LIN23 is present, then the other is required.
11. P2425 - If either LIN24 or LIN25 is present, then the other is required.
12. P2627 - If either LIN26 or LIN27 is present, then the other is required.
13. P2829 - If either LIN28 or LIN29 is present, then the other is required.
14. P3031 - If either LIN30 or LIN31 is present, then the other is required.

Semantics:

1. LIN01 is the line item identification

Comments:

1. See the Data Dictionary for a complete list of IDs.
2. LIN02 through LIN31 provide for fifteen different product/service IDs for each item. For example: Case, Color, Drawing No., U.P.C. No., ISBN No., Model No., or SKU.

SN1 Item Detail (Shipment)

Pos: 0300	Max: 1
Detail - Mandatory	
Loop: HL	Elements: 2

User Option (Usage): Must use

Purpose: To specify line-item detail relative to shipment

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SN102	382	Number of Units Shipped	M	R	1/10	Must use

Description: Numeric value of units shipped in manufacturer's shipping units for a line item or transaction set

SN103	355	Unit or Basis for Measurement Code	M	ID	2/2	Must use
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Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

CodeList Summary (Total Codes: 844, Included: 1)

Code Name

EA Each

Syntax Rules:

1. P0506 - If either SN105 or SN106 is present, then the other is required.

Semantics:

1. SN101 is the ship notice line-item identification.
2. SN105 is quantity ordered.

Comments:

1. SN103 defines the unit of measurement for both SN102 and SN104.

PID Product/Item Description

Pos: 0700	Max: 2
Detail - Mandatory	
Loop: HL	Elements: 3

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	M	ID	1/1	Must use

Description: Code indicating the format of a description

CodeList Summary (Total Codes: 3, Included: 1)

Code Name

F Free-form

PID02	750	Product/Process Characteristic Code	M	ID	2/3	Must use
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Description: Code identifying the general class of a product or process characteristic

CodeList Summary (Total Codes: 238, Included: 1)

Code Name

08 Product

PID05	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. C0403 - If PID04 is present, then PID03 is required.
2. R0405 - At least one of PID04 or PID05 is required.
3. C0703 - If PID07 is present, then PID03 is required.
4. C0804 - If PID08 is present, then PID04 is required.
5. C0905 - If PID09 is present, then PID05 is required.

Semantics:

1. Use PID03 to indicate the organization that publishes the code list being referred to.
2. PID04 should be used for industry-specific product description codes.
3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
4. PID09 is used to identify the language being used in PID05.

Comments:

1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.
2. Use PID06 when necessary to refer to the product surface or layer being described in the segment.
3. PID07 specifies the individual code list of the agency specified in PID03.

REF Reference Information

Pos: 1500	Max: >1
Detail - Optional	
Loop: HL	Elements: 2

User Option (Usage): Used

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 1)

Code Name

LT Lot Number

REF02	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

User Note 1:

This segment is required for products produced that have Lot/batch Numbers associated to them

DTM Date/Time Reference

Pos: 2000	Max: 1
Detail - Optional	
Loop: HL	Elements: 2

User Option (Usage): Used

Purpose: To specify pertinent dates and times

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

Description: Code specifying type of date or time, or both date and time

CodeList Summary (Total Codes: 1280, Included: 1)

Code Name

036 Expiration

DTM02	373	Date	M	DT	8/8	Must use
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Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.
2. C0403 - If DTM04 is present, then DTM03 is required.
3. P0506 - If either DTM05 or DTM06 is present, then the other is required.

User Note 1:

This segment is required for products produced that have Expiration dates associated to them

CTT Transaction Totals

Pos: 0100	Max: 1
Summary - Optional	
Loop: N/A	Elements: 1

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	M	N0	1/6	Must use

Description: Total number of line items in the transaction set

Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

Comments:

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

SE Transaction Set Trailer

Pos: 0200	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	Number of Included Segments	M	N0	1/10	Must use
		Description: Total number of segments included in a transaction set including ST and SE segments				
SE02	329	Transaction Set Control Number	M	AN	4/9	Must use
		Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				

Comments:

- SE is the last segment of each transaction set.

810 Invoice

X12/V5010/810: 810 Invoice

Author:	SPS Commerce
Company:	Sally Beauty Holdings, Inc
Created:	5/30/2012

810 Invoice

Functional Group=**IN**

Purpose: This X12 Transaction Set contains the format and establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided.

Heading:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	ST	Transaction Set Header	M	1			Must use
0200	BIG	Beginning Segment for Invoice	M	1			Must use
0400	CUR	Currency	M	1			Must use
0500	REF	Reference Identification	M	12			Must use
0600	PER	Administrative Communications Contact	O	1			Used
LOOP ID - N1					<u>2</u>		
0700	N1	Name	M	1			Must use
0900	N3	Address Information	M	1			Must use
1000	N4	Geographic Location	M	1			Must use
1300	ITD	Terms of Sale/Deferred Terms of Sale	M	1			Must use
1400	DTM	Date/Time Reference	M	1			Must use
1500	FOB	F.O.B. Related Instructions	M	1			Must use

Detail:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
LOOP ID - IT1					<u>200000</u>		
0100	IT1	Baseline Item Data (Invoice)	M	1			Must use
0500	CTP	Pricing Information	O	25			Used
LOOP ID - PID					<u>2</u>		
0600	PID	Product/Item Description	M	1			Must use
LOOP ID - SAC					<u>≥1</u>		
0400	SAC	Service, Promotion, Allowance, or Charge Information	C	1			Used

Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0100	TDS	Total Monetary Value Summary	M	1			Must use
0200	TXI	Tax Information	O	>1			Used
LOOP ID - SAC					<u>≥1</u>		
0400	SAC	Service, Promotion, Allowance, or Charge Information	C	1			Used
0700	CTT	Transaction Totals	O	1		N3/0700	Used

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
0800	SE	Transaction Set Trailer	M	1			Must use

Notes:

3/0700 Number of line items (CTT01) is the accumulation of the number of IT1 segments. If used CTT02 is the hash total of the quantities invoiced (IT102) for each IT1 segment.

General Usage:

Sally Beauty Supply is requiring suppliers to provide electronic Invoices for all electronically created orders. This information will be used to automate the receipt of invoices, use the three-way matching functionality within their financial systems against the Inventory receipt and Purchase order and apply the invoice into their accounts payable system for timely payments to Suppliers. Suppliers are to create one invoice per single Purchase Order and shipment. Credit memos will not be included in the initial implementation, suppliers are to continue to manage credits through the current manual process

Change History:

04/02/2019

-Added G830 to the SAC02 code list

03/10/2021

-Removed the list of values from CUR02

04/08/2021

-Updated SAC02 list

ST Transaction Set Header

Pos: 0100	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ST01	143	Transaction Set Identifier Code	M	ID	3/3	Must use

Description: Code uniquely identifying a Transaction Set

CodeList Summary (Total Codes: 318, Included: 1)

Code Name

810 Invoice

ST02	329	Transaction Set Control Number	M	AN	4/9	Must use
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Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set

Semantics:

1. The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
2. The implementation convention reference (ST03) is used by the translation routines of the interchange partners to select the appropriate implementation partners convention to match the transaction set definition. When used, this implementation convention reference takes precedence over the implementation reference specified in the GS08.

BIG Beginning Segment for Invoice

Pos: 0200	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 4

User Option (Usage): Must use

Purpose: To indicate the beginning of an invoice transaction set and transmit identifying numbers and dates

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
BIG01	373	Date	M	DT	8/8	Must use
Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year						
User Note 1: <i>Invoice Date</i>						
BIG02	76	Invoice Number	M	AN	1/22	Must use
Description: Identifying number assigned by issuer						
BIG03	373	Date	M	DT	8/8	Must use
Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year						
User Note 1: <i>Purchase Order Date</i>						
BIG04	324	Purchase Order Number	M	AN	1/22	Must use
Description: Identifying number for Purchase Order assigned by the orderer/purchaser						

Semantics:

1. BIG01 is the invoice issue date.
2. BIG03 is the date assigned by the purchaser to purchase order.
3. BIG10 is the consolidated invoice number associated with the invoice identified in BIG02. When BIG07 contains code CI (Consolidated Invoice), BIG02 will contain the consolidated invoice number and BIG10 is not used.

CUR Currency

Pos: 0400	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify the currency (dollars, pounds, francs, etc.) used in a transaction

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CUR01	98	Entity Identifier Code	M	ID	2/3	Must use

Description: Code identifying an organizational entity, a physical location, property or an individual

CodeList Summary (Total Codes: 1500, Included: 1)

Code Name

BY Buying Party (Purchaser)

CUR02	100	Currency Code	M	ID	3/3	Must use
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Description: Code (Standard ISO) for country in whose currency the charges are specified

User Note 1: *The currency code (CUR02) must match what was sent on the 850 Purchase Order.*

Syntax Rules:

1. C0807 - If CUR08 is present, then CUR07 is required.
2. C0907 - If CUR09 is present, then CUR07 is required.
3. L101112 - If CUR10 is present, then at least one of CUR11 or CUR12 is required.
4. C1110 - If CUR11 is present, then CUR10 is required.
5. C1210 - If CUR12 is present, then CUR10 is required.
6. L131415 - If CUR13 is present, then at least one of CUR14 or CUR15 is required.
7. C1413 - If CUR14 is present, then CUR13 is required.
8. C1513 - If CUR15 is present, then CUR13 is required.
9. L161718 - If CUR16 is present, then at least one of CUR17 or CUR18 is required.
10. C1716 - If CUR17 is present, then CUR16 is required.
11. C1816 - If CUR18 is present, then CUR16 is required.
12. L192021 - If CUR19 is present, then at least one of CUR20 or CUR21 is required.
13. C2019 - If CUR20 is present, then CUR19 is required.
14. C2119 - If CUR21 is present, then CUR19 is required.

REF Reference Identification

Pos: 0500	Max: 12
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify identifying information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
REF01	128	Reference Identification Qualifier	M	ID	2/3	Must use

Description: Code qualifying the Reference Identification

CodeList Summary (Total Codes: 1731, Included: 6)

Code Name

19 Division Identifier

User Note 1:

Mandatory

2I Tracking Number

User Note 1:

Conditional -At least one of CN (Carrier Pro), 2I (Tracking Number) or BM (Bill of Lading) must exist with each Invoice sent

BM Bill of Lading Number

User Note 1:

Conditional -At least one of CN (Carrier Pro), 2I (Tracking Number) or BM (Bill of Lading) must exist with each Invoice sent

CN Carrier's Reference Number (PRO/Invoice)

User Note 1:

Conditional -At least one of CN (Carrier Pro), 2I (Tracking Number) or BM (Bill of Lading) must exist with each Invoice sent

CO Customer Order Number

User Note 1:

Optional - Sent with DropShip

IA Internal Vendor Number

User Note 1:

Mandatory

This must match what was provided on the original order.

REF02	127	Reference Identification	M	AN	1/50	Must use
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Description: Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier

Syntax Rules:

1. R0203 - At least one of REF02 or REF03 is required.

Semantics:

1. REF04 contains data relating to the value cited in REF02.

PER Administrative Communications Contact

Pos: 0600	Max: 1
Heading - Optional	
Loop: N/A	Elements: 6

User Option (Usage): Used

Purpose: To identify a person or office to whom administrative communications should be directed

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PER01	366	Contact Function Code	M	ID	2/2	Must use
Description: Code identifying the major duty or responsibility of the person or group named						
CodeList Summary (Total Codes: 238, Included: 1)						
Code Name						
BI Bill Inquiry Contact						
PER02	93	Name	M	AN	1/60	Must use
Description: Free-form name						
PER03	365	Communication Number Qualifier	X	ID	2/2	Used
Description: Code identifying the type of communication number						
CodeList Summary (Total Codes: 42, Included: 1)						
Code Name						
TE Telephone						
PER04	364	Communication Number	X	AN	1/256	Used
Description: Complete communications number including country or area code when applicable						
PER05	365	Communication Number Qualifier	X	ID	2/2	Used
Description: Code identifying the type of communication number						
CodeList Summary (Total Codes: 42, Included: 1)						
Code Name						
EM Electronic Mail						
PER06	364	Communication Number	X	AN	1/256	Used
Description: Complete communications number including country or area code when applicable						

Syntax Rules:

1. P0304 - If either PER03 or PER04 is present, then the other is required.
2. P0506 - If either PER05 or PER06 is present, then the other is required.
3. P0708 - If either PER07 or PER08 is present, then the other is required.

Loop Name

Pos: 0700	Repeat: 2
Mandatory	
Loop: N1	Elements: N/A

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0700	N1	Name	M	1		Must use
0900	N3	Address Information	M	1		Must use
1000	N4	Geographic Location	M	1		Must use

N1 Name

Pos: 0700	Max: 1
Heading - Mandatory	
Loop: N1	Elements: 4

User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N101	98	Entity Identifier Code	M	ID	2/3	Must use

Description: Code identifying an organizational entity, a physical location, property or an individual

CodeList Summary (Total Codes: 1445, Included: 2)

Code Name

RI Remit To

User Note 1:

Mandatory

ST Ship To

User Note 1:

Mandatory

N102	93	Name	M	AN	1/60	Must use
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Description: Free-form name

N103	66	Identification Code Qualifier	C	ID	1/2	Used
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Description: Code designating the system/method of code structure used for Identification Code (67)

CodeList Summary (Total Codes: 223, Included: 1)

Code Name

92 Assigned by Buyer or Buyer's Agent

N104	67	Identification Code	C	AN	2/80	Used
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Description: Code identifying a party or other code

Syntax Rules:

1. R0203 - At least one of N102 or N103 is required.
2. P0304 - If either N103 or N104 is present, then the other is required.

N3 Address Information

Pos: 0900	Max: 1
Heading - Mandatory	
Loop: N1	Elements: 2

User Option (Usage): Must use

Purpose: To specify the location of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N301	166	Address Information	M	AN	1/55	Must use
		Description: Address information				
N302	166	Address Information	O	AN	1/55	Used
		Description: Address information				

N4 Geographic Location

Pos: 1000	Max: 1
Heading - Mandatory	
Loop: N1	Elements: 4

User Option (Usage): Must use

Purpose: To specify the geographic place of the named party

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
N401	19	City Name	M	AN	2/30	Must use
		Description: Free-form text for city name				
N402	156	State or Province Code	O	ID	2/2	Used
		Description: Code (Standard State/Province) as defined by appropriate government agency				
N403	116	Postal Code	M	ID	3/15	Must use
		Description: Code defining international postal zone code excluding punctuation and blanks (zip code for United States)				
N404	26	Country Code	O	ID	2/3	Used
		Description: Code identifying the country				

Syntax Rules:

1. E0207 - Only one of N402 or N407 may be present.
2. C0605 - If N406 is present, then N405 is required.
3. C0704 - If N407 is present, then N404 is required.

ITD Terms of Sale/Deferred Terms of Sale

Pos: 1300	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 3

User Option (Usage): Must use

Purpose: To specify terms of sale

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
ITD05	351	Terms Discount Days Due	C	N0	1/3	Used

Description: Number of days in the terms discount period by which payment is due if terms discount is earned

User Note 1: *If ITD05 is present, then ITD08 is required.*

ITD08	362	Terms Discount Amount	C	N2	1/10	Used
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Description: Total amount of terms discount

User Note 1: *If ITD08 is present, then ITD05 is required.*

ITD12	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. L030405 - If ITD03 is present, then at least one of ITD04 or ITD05 is required.
2. L080405 - If ITD08 is present, then at least one of ITD04 or ITD05 is required.

DTM Date/Time Reference

Pos: 1400	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To specify pertinent dates and times

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
DTM01	374	Date/Time Qualifier	M	ID	3/3	Must use

Description: Code specifying type of date or time, or both date and time

CodeList Summary (Total Codes: 1280, Included: 1)

Code Name

011 Shipped

DTM02	373	Date	M	DT	8/8	Must use
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Description: Date expressed as CCYYMMDD where CC represents the first two digits of the calendar year

User Note 1:

Shipped Date

Syntax Rules:

1. R020305 - At least one of DTM02, DTM03 or DTM05 is required.
2. C0403 - If DTM04 is present, then DTM03 is required.
3. P0506 - If either DTM05 or DTM06 is present, then the other is required.

FOB F.O.B. Related Instructions

Pos: 1500	Max: 1
Heading - Mandatory	
Loop: N/A	Elements: 3

User Option (Usage): Must use

Purpose: To specify transportation instructions relating to shipment

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
FOB01	146	Shipment Method of Payment	M	ID	2/2	Must use

Description: Code identifying payment terms for transportation charges

CodeList Summary (Total Codes: 31, Included: 2)

Code Name

CC Collect
PP Prepaid (by Seller)

FOB02	309	Location Qualifier	X	ID	1/2	Used
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Description: Code identifying type of location

CodeList Summary (Total Codes: 184, Included: 2)

Code Name

DE Destination (Shipping)
PE Port of Entry

Description: Port where customs is declared

FOB03	352	Description	O	AN	1/80	Used
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. C0302 - If FOB03 is present, then FOB02 is required.
2. C0405 - If FOB04 is present, then FOB05 is required.
3. C0706 - If FOB07 is present, then FOB06 is required.
4. C0809 - If FOB08 is present, then FOB09 is required.

Semantics:

1. FOB01 indicates which party will pay the carrier.
2. FOB02 is the code specifying transportation responsibility location.
3. FOB06 is the code specifying the title passage location.
4. FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

Loop Baseline Item Data (Invoice)

Pos: 0100	Repeat: 200000
Mandatory	
Loop: IT1	Elements: N/A

User Option (Usage): Must use

Purpose: To specify the basic and most frequently used line item data for the invoice and related transactions

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0100	IT1	Baseline Item Data (Invoice)	M	1		Must use
0500	CTP	Pricing Information	O	25		Used
0600		Loop PID	M		2	Must use
1800		Loop SAC	C		>1	Used

IT1 Baseline Item Data (Invoice)

Pos: 0100	Max: 1
Detail - Mandatory	
Loop: IT1	Elements: 10

User Option (Usage): Must use

Purpose: To specify the basic and most frequently used line item data for the invoice and related transactions

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
IT101	350	Assigned Identification	M	AN	1/20	Must use
		Description: Alphanumeric characters assigned for differentiation within a transaction set				
IT102	358	Quantity Invoiced	M	R	1/15	Must use
		Description: Number of units invoiced (supplier units)				
		User Note 1: <i>Quantity (in eaches) must be greater than '0'.</i>				
IT103	355	Unit or Basis for Measurement Code	M	ID	2/2	Must use
		Description: Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken				
		CodeList Summary (Total Codes: 844, Included: 1)				
		Code	Name			
		EA	Each			
IT104	212	Unit Price	M	R	1/17	Must use
		Description: Price per unit of product, service, commodity, etc.				
		User Note 1: <i>Price per Each</i>				
IT106	235	Product/Service ID Qualifier	M	ID	2/2	Must use
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 519, Included: 1)				
		Code	Name			
		BP	Buyer's Part Number			
		User Note 1: <i>This Sally Beauty's SKU number and must match what was sent on the PO.</i>				
IT107	234	Product/Service ID	M	AN	1/48	Must use
		Description: Identifying number for a product or service				
IT108	235	Product/Service ID Qualifier	X	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		User Note 1: <i>If the UPC or Vendor item identifier were sent on the PO, the value sent on the invoice must match.</i>				

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
		CodeList Summary (Total Codes: 518, Included: 2)				
		Code Name				
		UP		UCC - 12		
		VP		Vendor's (Seller's) Part Number		
IT109	234	Product/Service ID	X	AN	1/48	Used
		Description: Identifying number for a product or service				
IT110	235	Product/Service ID Qualifier	X	ID	2/2	Used
		Description: Code identifying the type/source of the descriptive number used in Product/Service ID (234)				
		CodeList Summary (Total Codes: 517, Included: 2)				
		Code Name				
		UP		UCC - 12		
		VP		Vendor's (Seller's) Part Number		
IT111	234	Product/Service ID	X	AN	1/48	Used
		Description: Identifying number for a product or service				

Syntax Rules:

1. P020304 - If either IT102, IT103 or IT104 are present, then the others are required.
2. P0607 - If either IT106 or IT107 is present, then the other is required.
3. P0809 - If either IT108 or IT109 is present, then the other is required.
4. P1011 - If either IT110 or IT111 is present, then the other is required.

Semantics:

1. IT101 is the line item identification.

User Note 1:

Invoice can only contain items that were listed on the 850 Purchase Order or the 860 Purchase Order Change.

CTP Pricing Information

Pos: 0500	Max: 25
Detail - Optional	
Loop: IT1	Elements: 1

User Option (Usage): Used

Purpose: To specify pricing information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTP08	782	Monetary Amount	M	R	1/18	Must use

Description: Monetary amount

User Note 1: *Extended Item Amount QTY*Unit Price*

Syntax Rules:

1. P0405 - If either CTP04 or CTP05 is present, then the other is required.
2. C0607 - If CTP06 is present, then CTP07 is required.
3. C0902 - If CTP09 is present, then CTP02 is required.
4. C1002 - If CTP10 is present, then CTP02 is required.
5. C1103 - If CTP11 is present, then CTP03 is required.

Semantics:

1. CTP07 is a multiplier factor to arrive at a final discounted price. A multiplier of .90 would be the factor if a 10% discount is given.
2. CTP08 is the rebate amount.

Loop Product/Item Description

Pos: 0600	Repeat: 2
Mandatory	
Loop: PID	Elements: N/A

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0600	PID	Product/Item Description	M	1		Must use

PID Product/Item Description

Pos: 0600	Max: 1
Detail - Mandatory	
Loop: PID	Elements: 3

User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	M	ID	1/1	Must use

Description: Code indicating the format of a description

CodeList Summary (Total Codes: 3, Included: 1)

Code Name

F Free-form

PID02	750	Product/Process Characteristic Code	M	ID	2/3	Must use
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Description: Code identifying the general class of a product or process characteristic

CodeList Summary (Total Codes: 238, Included: 1)

Code Name

08 Product

PID05	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

User Note 1:

Product Description (08)

Syntax Rules:

1. C0403 - If PID04 is present, then PID03 is required.
2. R0405 - At least one of PID04 or PID05 is required.
3. C0703 - If PID07 is present, then PID03 is required.
4. C0804 - If PID08 is present, then PID04 is required.
5. C0905 - If PID09 is present, then PID05 is required.

Semantics:

1. Use PID03 to indicate the organization that publishes the code list being referred to.
2. PID04 should be used for industry-specific product description codes.
3. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate.
4. PID09 is used to identify the language being used in PID05.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 1800	Repeat: >1
Conditional	
Loop: SAC	Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0400	SAC	Service, Promotion, Allowance, or Charge Information	C	1		Used

User Note 1:

When the SAC segment is sent on the 850 or 860, it should be sent on the invoice. All allowances listed on the 850 and 860 must be included on the 810, and amounts prorated according to the quantity.

SAC Service, Promotion, Allowance, or Charge Information

Pos: 0400	Max: 1
Detail - Conditional	
Loop: SAC	Elements: 4

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use

Description: Code which indicates an allowance or charge for the service specified

CodeList Summary (Total Codes: 7, Included: 2)

Code Name

- A Allowance
- C Charge

SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
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Description: Code identifying the service, promotion, allowance, or charge

CodeList Summary (Total Codes: 1090, Included: 15)

Code Name

- A260 Advertising Allowance
- B840 Customer Account Identification
- B870 Customs Charge
- C000 Defective Allowance
- C220 Development Charge
- D170 Free Goods
- D240 Freight
- D242 Freight, International
- D530 Hazardous Cargo Charge
- F800 Promotional Allowance
- F970 Rebate
- G290 Regulatory Fee
- I170 Trade Discount
- X014 Prepaid Amount
- ZZZZ Mutually Defined

SAC05	610	Amount	M	N2	1/15	Must use
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Description: Monetary amount

User Note 1: one of either SAC05 or SAC06/07 is required

SAC15	352	Description	M	AN	1/80	Must use
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Description: A free-form description to clarify the related data elements and their content

Syntax Rules:

1. R0203 - At least one of SAC02 or SAC03 is required.
2. P0304 - If either SAC03 or SAC04 is present, then the other is required.
3. P0607 - If either SAC06 or SAC07 is present, then the other is required.
4. P0910 - If either SAC09 or SAC10 is present, then the other is required.
5. C1110 - If SAC11 is present, then SAC10 is required.
6. L130204 - If SAC13 is present, then at least one of SAC02 or SAC04 is required.
7. C1413 - If SAC14 is present, then SAC13 is required.
8. C1615 - If SAC16 is present, then SAC15 is required.

Semantics:

1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2. SAC05 is the total amount for the service, promotion, allowance, or charge.
3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
4. SAC08 is the allowance or charge rate per unit.
5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
9. SAC16 is used to identify the language being used in SAC15.

TDS Total Monetary Value Summary

Pos: 0100	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 4

User Option (Usage): Must use

Purpose: To specify the total invoice discounts and amounts

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
TDS01	610	Amount	M	N2	1/15	Must use

Description: Monetary amount

User Note 1:

Value must be greater than 0. Negative amounts also not allowed.

Total amount of invoice

(including charges, less allowances) before terms discount

TDS02	610	Amount	C	N2	1/15	Used
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Description: Monetary amount

User Note 1:

Merchandise Total

Amount upon which the terms discount amount is calculated

If Charges, Allowances, or Taxes is present, TDS02 is required.

TDS03	610	Amount	O	N2	1/15	Used
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Description: Monetary amount

User Note 1:

Amount of invoice due if paid by terms discount due date

(total invoice or installment amount less cash discount)

TDS04	610	Amount	O	N2	1/15	Used
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Description: Monetary amount

User Note 1:

Total amount of terms discount

Semantics:

1. TDS01 is the total amount of invoice (including charges, less allowances) before terms discount (if discount is applicable).
2. TDS02 indicates the amount upon which the terms discount amount is calculated.
3. TDS03 is the amount of invoice due if paid by terms discount due date (total invoice or installment amount less cash discount).
4. TDS04 indicates the total amount of terms discount.

TXI Tax Information

Pos: 0200	Max: >1
Summary - Optional	
Loop: N/A	Elements: 2

User Option (Usage): Used

Purpose: To specify tax information

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
TXI01	963	Tax Type Code	M	ID	2/2	Must use

Description: Code specifying the type of tax

CodeList Summary (Total Codes: 102, Included: 2)

Code Name

BE Harmonized Sales Tax

User Note 1:

HST

GS Goods and Services Tax

User Note 1:

GST

TXI02	782	Monetary Amount	X	R	1/18	Used
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Description: Monetary amount

Syntax Rules:

1. R020306 - At least one of TXI02, TXI03 or TXI06 is required.
2. P0405 - If either TXI04 or TXI05 is present, then the other is required.
3. C0803 - If TXI08 is present, then TXI03 is required.

Semantics:

1. TXI02 is the monetary amount of the tax.
2. TXI03 is the tax percent expressed as a decimal.
3. TXI07 is a code indicating the relationship of the price or amount to the associated segment.

Loop Service, Promotion, Allowance, or Charge Information

Pos: 0400	Repeat: >1
Conditional	
Loop: SAC	Elements: N/A

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Loop Summary:

<u>Pos</u>	<u>Id</u>	<u>Segment Name</u>	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
0400	SAC	Service, Promotion, Allowance, or Charge Information	C	1		Used

User Note 1:

When the SAC segment is sent on the 850 or 860, it should be sent on the invoice. All allowances listed on the 850 and 860 must be included on the 810, and amounts prorated according to the quantity.

SAC Service, Promotion, Allowance, or Charge Information

Pos: 0400	Max: 1
Summary - Conditional	
Loop: SAC	Elements: 4

User Option (Usage): Used

Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SAC01	248	Allowance or Charge Indicator	M	ID	1/1	Must use

Description: Code which indicates an allowance or charge for the service specified

CodeList Summary (Total Codes: 7, Included: 2)

Code Name

- A Allowance
- C Charge

SAC02	1300	Service, Promotion, Allowance, or Charge Code	M	ID	4/4	Must use
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Description: Code identifying the service, promotion, allowance, or charge

CodeList Summary (Total Codes: 1090, Included: 15)

Code Name

- A260 Advertising Allowance
- B840 Customer Account Identification
- B870 Customs Charge
- C000 Defective Allowance
- C220 Development Charge
- D170 Free Goods
- D240 Freight
- D242 Freight, International
- D530 Hazardous Cargo Charge
- F800 Promotional Allowance
- F970 Rebate
- G290 Regulatory Fee
- I170 Trade Discount
- X014 Prepaid Amount
- ZZZZ Mutually Defined

SAC05	610	Amount	M	N2	1/15	Must use
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Description: Monetary amount

User Note 1:

Amount

SAC15	352	Description	M	AN	1/80	Must use
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<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
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Description: A free-form description to clarify the related data elements and their content

User Note 1:

Description of allowance or charge

Semantics:

1. If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
2. SAC05 is the total amount for the service, promotion, allowance, or charge.
3. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
4. SAC08 is the allowance or charge rate per unit.
5. SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is different from the purchase order or invoice quantity.
6. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
7. SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
8. SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.
9. SAC16 is used to identify the language being used in SAC15.

CTT Transaction Totals

Pos: 0700	Max: 1
Summary - Optional	
Loop: N/A	Elements: 1

User Option (Usage): Used

Purpose: To transmit a hash total for a specific element in the transaction set

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	O	N0	1/6	Used

Description: Total number of line items in the transaction set

User Note 1:

Total number of line items

Syntax Rules:

1. P0304 - If either CTT03 or CTT04 is present, then the other is required.
2. P0506 - If either CTT05 or CTT06 is present, then the other is required.

SE Transaction Set Trailer

Pos: 0800	Max: 1
Summary - Mandatory	
Loop: N/A	Elements: 2

User Option (Usage): Must use

Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

Element Summary:

<u>Ref</u>	<u>Id</u>	<u>Element Name</u>	<u>Req</u>	<u>Type</u>	<u>Min/Max</u>	<u>Usage</u>
SE01	96	Number of Included Segments	M	N0	1/10	Must use
		Description: Total number of segments included in a transaction set including ST and SE segments				
SE02	329	Transaction Set Control Number	M	AN	4/9	Must use
		Description: Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set				

The label format that is known as the GS1 US Common Label for use in North America. The example shows all zones in accordance with GS1 US Common Label (GS1-128).


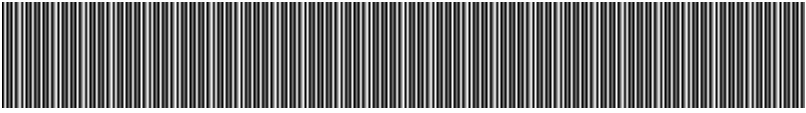
Note: Minimum label requirements are highlighted in red

Zone	Description	Font	Required Information
A	Ship From Information	8-10 pt	Ship From Name Street Address City, State, Postal Code, Country
B	Ship To Information	12-14 pt	Ship To Name (including the retailer location number) Street Address City, State, Postal Code, Country
C	Ship To Postal Code # and Bar Code		Ship To Postal Code # Bar Code with human readable text
D	Carrier Information	10-16 pt	Carrier Name or SCAC code B/L (this would be the Bill of Lading #) Pro (this would be one of Carrier Pro # or Parcel Tracking #) Carton Count per Shipment
E	Customer/Retailer Information	10-18 pt	Purchase Order # Contents (This would be the retailer's item #, the vendor's item #, and the item's description; if more than 2 state 'MIXED') Quantity per Carton or Pallet Lot Number (when Applicable)
F			
G	Location Bar Code		
H	Location Number		
I	Serialized Shipping Container Code - SSCC		SSCC Bar Code with human readable text

SSCC-18 / GS1-128 Label

*Illustration not to scale

Actual size must be 4"x6" Standard Label Stock

4"		
Zone A	Ship From: Ship From Name Address 1 Address 2 City, State Postal Code Country	Zone B
Zone C	(420) Ship To Postal Code  (420) 85263	Zone D
Carrier: B/L: Pro: Number of Cartons: 1 of XXXX		Zone E
Zone E	Contents: PO #: Retailer Item #: Vendor Item #: Item Desc: Carton Qty: 1	Zone F
Zone G	Lot Number:	Zone H
Zone I	Serialized Shipping Container Number  (00) 0 125385 012345678 9	6"

Who do I contact with my questions?



SPS Commerce

- SPS current global system performance
status.spscommerce.com
- Questions about using or operating in **Fulfillment**
- Questions about **sent documents**
- Questions about **document errors**
- Did my **document send correctly?**
- Why is my document **In Transit?**
- Questions about **data entry requirements**
- Questions about additional **SPS Commerce Services**
- SPS Commerce **monthly Invoices** or **Adding Users**
- Questions about **EDI Testing & Certification**

SPS Commerce Support

888-739-3232

Option 1: Fulfillment

Option 4: Billing

Please use for urgent requests

Reference Case #, when applicable



support@spscommerce.com

You will receive an automated email with a case number for your inquiry.



Messenger: Log into your Fulfillment account, and click the message icon in the lower right-hand corner.

***Chat also available for Onboarding**

Additional Materials

Fulfillment

help.fulfillment.spscommerce.com

Training

trainingcenter.spscommerce.com



Sally Beauty

- Questions about **business requirements**
- Questions about **document content received from Sally Beauty**
- Why is this **information on my order?**
- Requests for **exemptions** to required documents or forms
- Questions about assigned **vendor numbers**
- Questions about **Order Management Models**

Sally Beauty



Please reach out to your Sally Beauty's Merchandising Team for questions specific to orders.



SBH-EDISupport@SallyBeauty.com

Onboarding & Program Requirements

<https://community.spscommerce.com/sally-beauty-fulfillment/>

SPS Commerce Onboarding

community@spscommerce.com

Contact information used for vendors engaging directly with SPS about general EDI onboarding questions

SPS Commerce Fulfillment

****For active Fulfillment projects only****



implementation@spscommerce.com

You will receive an automated email with a case number for your inquiry.

SPS Commerce Testing & Certification

****For active Testing projects only****



editesting@spscommerce.com

Average Response Time: within 24 hours



Designated SPS resource Phone Number provided directly to supplier